



New Jersey Synod
Evangelical Lutheran Church in America
God's work. Our hands.

**CONSTITUTION, BYLAWS, AND
CONTINUING RESOLUTIONS
of the
New Jersey Synod
Evangelical Lutheran Church in America®**

as adopted by the Constituting Convention
of the Evangelical Lutheran Church in America (April 30, 1987)
and
as amended by subsequent Churchwide Assemblies and Church Councils
of the Evangelical Lutheran Church in America

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INTRODUCTION from the ELCA *Constitution*

The *Constitutions, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America* reflect the theology and polity of this church as it organizes itself to preach the gospel of Jesus Christ, share the sacraments, reach out to the neighbor with good news, and share the love of God in the world. Each expression of this church — churchwide, synod, and congregation — is held together in a relationship of interdependence that encourages each to respond to its context. These documents also demonstrate our commitment to seeing ourselves with others as part of the one, holy, catholic, and apostolic Church.

These documents are the result of a process that saw the formation of the Evangelical Lutheran Church in America in 1988. They are rooted in Scripture, the Lutheran Confessions, and the experiences of predecessor church bodies. Intentionally connected to this past, they also have been amended over the years to address the current context into which we have been called to serve. These are structures that do change to express the work of Christ's church in the world as it is today. There is an underlying conviction that we are united by Christ for this work.

We, as members of this church, find ourselves consulting these documents frequently to guide, direct, and assist us in mission and ministry together. They remind us that this is not our church, but God's church. As God's people, living in relationship with God and with one another, we serve in God's good world. "God's work. Our hands."

Secretary Wm Chris Boerger
Evangelical Lutheran Church in America
August 10, 2019

INTRODUCTION to the *Constitution for Synods*

The *Constitution for Synods*, like the other governing documents of this church, reflects the theology and polity of this church as it organizes itself to preach the gospel of Jesus Christ, share the sacraments, reach out to the neighbor with good news, and share the love of God in the world. Each expression of this church — churchwide, synod and congregation — is held together in a relationship of interdependence that encourages each to respond to its context. These documents also demonstrate our commitment to seeing ourselves with others as part of the one, holy, catholic, and apostolic Church. As such, the *Constitution for Synods* is deeply rooted in Scripture, the Lutheran Confessions, and the history of this church and its predecessors.

The *Constitution for Synods* was adopted by the Constituting Convention of the Evangelical Lutheran Church in America, as required by the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America*. This current edition of the *Constitution for Synods* contains changes adopted by all churchwide assemblies, the fifteenth Churchwide Assembly in 2019. It is consistent with the requirements of the governing documents of the ELCA's churchwide organization, and it provides organizational flexibility to recognize local context.

► **Required provisions:** Sections of the *Constitution for Synods* marked by a dagger [†] are required provisions. These sections, including constitutional provisions and bylaws, must be used without alteration or amendment of the text in any manner (i.e., neither additions nor deletions are permissible). In accordance with provision †S18.11, amendments to required provisions in the *Constitution for Synods* passed by the Churchwide Assembly are automatically incorporated into the constitutions of individual synods upon formal certification by the secretary of this church. Because the secretary has provided such certification following the 2019 Churchwide Assembly, required provisions marked by a dagger [†] have been incorporated into synod constitutions.

► **Codification explanation:** The provisions of the Constitution, the Bylaws, and the Continuing Resolutions that pertain to the same matter have been placed together. This arrangement requires that the three types of material be identified by means other than physical separation.

The three types of provisions are identified by the following devices:

- a. All constitutional provisions are printed in **bold** face type.
- b. All bylaw provisions are printed in light face type.
- c. All continuing resolutions are printed in *italic* type.
- d. A numerical codification indicates general subject, constitutional provisions, bylaw provisions, and continuing resolutions.

The *Constitution for Synods*, like the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America* and the *Model Constitution for Congregations*, is organized into chapters by general subject matter and codified as (a) constitutional provisions, (b) bylaws, and (c) continuing resolutions. Each provision is preceded by a capital “S.” If a provision is mandatory, it will be preceded by a dagger, “†S.”

- a. Constitutional provisions are codified with two sets of numbers, preceded by an “S”: the chapter number, followed by a period and a two-digit number. A period follows the two-digit number. Thus, one required constitutional provision related to “Conferences, Clusters, Coalitions, Area Subdivisions, and Networks” in Chapter 12 is codified as “†S12.01.” In accordance with Chapter 18, titled “Amendments, Bylaws, and Continuing Resolutions,” there are three types of constitutional provisions in each synod's constitution:
 1. Required constitutional provisions adopted by the Churchwide Assembly are designated by a dagger “†”, as discussed above (†S18.11.);
 2. Recommended constitutional provisions adopted by the Churchwide Assembly may be adopted by majority vote at one meeting of the Synod Assembly (†S18.12.);
 3. Other constitutional provisions, including different versions of the recommended provisions referred to in the previous paragraph, may be initiated in and adopted by individual synods, but such provisions may not conflict with the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America*. Such synodical constitutional amendments are adopted and become effective in accordance with †S18.13.
- b. Bylaws follow constitutional provisions to which they apply. They are not intended to be organized in a separate document at the end of the constitutional provisions. Bylaws are

codified with three sets of numbers: the chapter number (preceded by an “S”), the related constitutional provision number, and a two-digit number. There are periods after the chapter number, after the reference to the constitutional provision, and after the bylaw number. Thus, a bylaw relating to synod networks would be codified as “S12.01.01.” Although the *Constitution for Synods* contains some required bylaws, there is not a model set of bylaws or continuing resolutions because bylaws and continuing resolutions normally relate to specific practices and details of each synod’s organization, operation, and life. Thus, each synod has discretion and may develop its own bylaws and continuing resolutions, including bylaws and continuing resolutions under required constitutional provisions, but no such bylaw or continuing resolution may conflict with constitutional provisions in the *Constitution for Synods*, mandatory synod bylaws, or with the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America*. Bylaws are adopted and amended in accordance with Chapter 18. Newly adopted bylaws or amendments to bylaws shall be reported to the secretary of this church.

- c. Continuing resolutions are intended to provide descriptions of operational patterns and practices or of the ongoing responsibilities of committees or other units within the organizational structure of the synod. They follow the relevant constitutional provision or bylaw to which they refer. Continuing resolutions also are codified with three sets of numbers, except that the third set is preceded by a capital letter. Thus, a continuing resolution describing the contents of a Synod Council report to the Synod Assembly in Chapter 10 might be numbered “S10.03.A19.” The initial numbers “S10.03” indicate that the continuing resolution relates to the designated constitutional provision, which in this case states that the functions of the Synod Council include providing a report to the regular meeting of the Synod Assembly. The final letter and numbers “A19” designate that this is the first continuing resolution “A” and the year that it was adopted, in this example 2019. Continuing resolutions are adopted and amended in accordance with Chapter 18. Unlike constitutional provisions and bylaws, continuing resolutions may be adopted either at a legally called and conducted meeting of the Synod Assembly (by a majority vote) or by the Synod Council (by a two-thirds vote). New continuing resolutions or amendments to existing continuing resolutions shall be reported to the secretary of this church.

►**Missing numbers:** You will notice that certain numbers are missing from the numbering sequence in some chapters. These omissions are intentional. For example, in some chapters the number “.10.” and multiples thereof have been reserved for possible use as section headings in future editions.

►**Selection of options:** Alternatives are provided in some places within the *Constitution for Synods*. Alternatives are noted by brackets or blank lines. For example, constitutional provision †S8.51. allows synods to choose the length of terms for the vice president, secretary, and treasurer. The appropriate number of years should be filled in by each synod. In addition, †S8.51.c. provides that the treasurer may be elected by the Synod Assembly or appointed by the Synod Council. Each synod should select one of those options.

►**References to church:** In the governing documents, “Church” with a capital letter refers to the one, holy, catholic, and apostolic Church. The words “church” or “this church” in lower case letters refer to the Evangelical Lutheran Church in America.

►**Consultation and concluding comments:** In order to assist synods, the Office of the Secretary is available for consultation, both about potential amendments to the *Constitution for Synods* and about the review process for congregational constitutions. The important task of amending a constitution is challenging. It is, however, an essential endeavor that merits thoughtful work. In addressing the synod’s constitutional responsibilities, may God grant you and your colleagues wisdom, discernment, and commitment to the unity of this church in faithful witness to our Lord and Savior, Jesus Christ.

Secretary Wm Chris Boerger
Evangelical Lutheran Church in America
August 10, 2019

Chapter 1.

NAME AND INCORPORATION

- †S1.01. The name of this synod, as determined by the Churchwide Assembly, shall be New Jersey Synod of the Evangelical Lutheran Church in America.
- †S1.02. For the purposes of this constitution and the accompanying bylaws, the New Jersey Synod of the Evangelical Lutheran Church in America is hereafter designated as "this synod" or "the synod."
- †S1.11. This synod shall be incorporated. Amendments to the articles of incorporation of this synod shall be submitted to the Church Council for ratification before filing.
- †S1.21. The seal of this synod consists of the lettering "The Evangelical Lutheran Church in America -- New Jersey Synod" around the circumference of a circle with "New Jersey Synod" at the base of the circle. The line of the circle breaks at the bottom and continues into the interior of the circle to form the outline of a cross and giving the impression of three crosses.

Chapter 2.

STATUS

- †S2.01. This synod possesses the powers conferred upon it, and accepts the duties and responsibilities assigned to it, in the Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America, which are recognized as having governing force in the life of this synod.
- †S2.02. The name Evangelical Lutheran Church in America (ELCA or "this church") as used herein refers in general references to this whole church, including its three expressions – congregations, synods, and the churchwide organization. The name Evangelical Lutheran Church in America is also the name of the corporation of the churchwide organization to which specific references may be made herein.
- †S2.03. No provision of this constitution shall be inconsistent with the constitution and bylaws of this church.

Chapter 3.

TERRITORY

- †S3.01. The territory of this synod, as determined by the Churchwide Assembly, shall be the State of New Jersey.
- †S3.02. "Determined by the Churchwide Assembly," as stipulated by †S3.01., is understood to include the reported changes in synod relationship made by any congregation in a border area agreed under ELCA bylaws 10.01.01. and 10.01.03.

Chapter 4.

CONFESSION OF FAITH

- †S4.01. This synod confesses the Triune God, Father, Son, and Holy Spirit.
- †S4.02. This synod confesses Jesus Christ as Lord and Savior and the Gospel as the power of God for the salvation of all who believe.
- a. Jesus Christ is the Word of God incarnate, through whom everything was made and through whose life, death and resurrection God fashions a new creation.
 - b. The proclamation of God's message to us as both Law and Gospel is the Word of God, revealing judgment and mercy through word and deed, beginning with the Word in creation, continuing in the history of Israel, and centering in all its fullness in the person and work of Jesus Christ.
 - c. The canonical Scriptures of the Old and New Testaments are the written Word of God. Inspired by God's Spirit speaking through their authors, they record and announce God's revelation centering in Jesus Christ. Through them God's Spirit speaks to us to create and sustain Christian faith and fellowship for service in the world.
- †S4.03. This synod accepts the canonical Scriptures of the Old and New Testaments as inspired Word of God and the authoritative source and norm of its proclamation, faith, and life.
- †S4.04. This synod accepts the Apostles', Nicene, and Athanasian Creeds as true declarations of the faith of this synod.
- †S4.05. This synod accepts the Unaltered Augsburg Confession as a true witness to the Gospel, acknowledging as one with it in faith and doctrine all churches that likewise accept the teachings of the Unaltered Augsburg Confession.
- †S4.06. This synod accepts the other confessional writings in the Book of Concord, namely, the Apology of the Augsburg Confession, the Smalcald Articles and the Treatise, the Small Catechism, the Large Catechism, and the Formula of Concord, as further valid interpretations of the faith of the Church.
- †S4.07. This synod confesses the Gospel, recorded in the Holy Scripture and confessed in the ecumenical creeds and Lutheran confessional writings, as the power of God to create and sustain the Church for God's mission in the world.

Chapter 5.

NATURE OF THE CHURCH

- †S5.01. All power in the Church belongs to our Lord Jesus Christ, its head. All actions of this synod are to be carried out under his rule and authority.

- †S5.02. This church confesses the one, holy, catholic, and apostolic Church and is resolved to serve Christian Unity throughout the world.
- †S5.03. The Church exists both as an inclusive fellowship and as local congregations gathered for worship and Christian service. Congregations find their fulfillment in the universal community of the Church, and the universal Church exists in and through congregations. This church, therefore, derives its character and powers both from the sanction and representation of its congregations and from its inherent nature as an expression of the broader fellowship of the faithful. In length, it acknowledges itself to be in the historic continuity of the communion of saints; in breadth, it expresses the fellowship of believers and congregations in our day.
- †S5.04. This church, inspired and led by the Holy Spirit, participates in the Lutheran World Federation as a global communion of churches, engaging in faithful witness to the gospel of Jesus Christ and in service for the sake of God's mission in the world.

Chapter 6.

STATEMENT OF PURPOSE

- †S6.01. The Church is a people created by God in Christ, empowered by the Holy Spirit, called and sent to bear witness to God's creative, redeeming, and sanctifying activity in the world.
- †S6.02. To participate in God's mission, this synod as a part of the Church shall:
- a. Proclaim God's saving Gospel of justification by grace for Christ's sake through faith alone, according to the apostolic witness in the Holy Scripture, preserving and transmitting the Gospel faithfully to future generations.
 - b. Carry out Christ's Great Commission by reaching out to all people to bring them to faith in Christ and by doing all ministry with a global awareness consistent with the understanding of God as Creator, Redeemer, and Sanctifier of all.
 - c. Serve in response to God's love to meet human needs, caring for the sick and the aged, advocating dignity and justice for all people, working for peace and reconciliation among the nations, and standing with the poor and powerless, and committing itself to their needs.
 - d. Worship God in proclamation of the Word and administration of the sacraments and through lives of prayer, praise, thanksgiving, witness, and service.
 - e. Nurture its members in the Word of God so as to grow in faith and hope and love, to see daily life as the primary setting for the exercise of their Christian calling, and to use the gifts of the Spirit for their life together and for their calling in the world.
 - f. Manifest the unity given to the people of God by living together in

the love of Christ and by joining with other Christians in prayer and action to express and preserve the unity which the Spirit gives.

†S6.03.

This synod, in cooperation with the churchwide organization, shall bear primary responsibility for the oversight of the life and mission of this church in its territory. In fulfillment of this role and consistent with policies and procedures of this church, the synod shall:

- a. Provide for pastoral care of congregations and rostered ministers in the synod;**
- b. Plan for, facilitate, and nurture the mission of this church through congregations;**
- c. Strengthen interdependent relationships among congregations, synods, and the churchwide organization, and foster relationships with agencies and institutions affiliated with or related to this church as well as ecumenical partners.**
- d. Interpret the work of this church to congregations and to the public on the territory of the synod.**

†S6.03.01.

The responsibilities of the synod include the following:

- a. providing for pastoral care of congregations, ministers of Word and Sacrament, and ministers of Word and Service in the synod, including:
 - 1) approving candidates for the ministry of Word and Sacrament in cooperation with the appropriate seminaries of this church, which may be done through multi-synod committees;
 - 2) authorizing ordinations and ordaining ministers of Word and Sacrament on behalf of this church;
 - 3) approving ministers of Word and Service, which may be done through multi-synod committees;
 - 4) authorizing ordinations and ordaining ministers of Word and Service on behalf of this church; and
 - 5) consulting in the call process for rostered ministers.
- b. providing for leadership recruitment, preparation, and support in accordance with churchwide standards and policies, including:
 - 1) nurturing and supporting congregations and lay leaders;
 - 2) seeking and recruiting qualified candidates for the rostered ministries of this church;
 - 3) making provision for pastoral care, call review, and guidance;
 - 4) encouraging and supporting persons on the rosters of this church in stewardship of their abilities, care of self, and pursuit of continuing education to undergird their effectiveness of service; and
 - 5) supporting recruitment of leaders for this church's colleges, universities, seminaries, and social ministry organizations.
- c. providing for discipline of congregations, ministers of Word and Sacrament, and ministers of Word and Service; as well as for termination of call, appointment, adjudication, and appeals consistent with Chapter 20 of this church's constitution.

- d. providing for archives in conjunction with other synods.

†S6.03.02.

In planning for, facilitating, and nurturing the mission of this church through congregations, the responsibilities of the synod include the following:

- a. developing of new ministries, redevelopment of existing ministries, and support and assistance in the conclusion, if necessary, of a particular ministry;
- b. leading and encouraging of congregations in their evangelism efforts;
- c. assisting members of its congregations in carrying out their ministries in the world;
- d. encouraging congregations to respond to human need, work for justice and peace, care for the sick and the suffering, and participate responsibly in society;
- e. providing resources for congregational life;
- f. grouping congregations in conferences, clusters, coalitions, or other area subdivisions for mission purposes.

†S6.03.03.

In strengthening interdependent relationships among congregations, synods, and the churchwide organization, and in fostering relationships with agencies and institutions affiliated with or related to this church as well as with ecumenical partners, the responsibilities of the synod include the following:

- a. promoting interdependent relationships among congregations, synods, and the churchwide organization, and entering into relationships with other synods in the region;
- b. fostering organizations for youth, women, and men, and organizations for language or ethnic communities;
- c. developing relationships with social ministry organizations and ministries, participating in their mission planning, and providing supportive funding;
- d. supporting relationships with and providing supportive funding on behalf of colleges, universities, and campus ministries;
- e. maintaining relationships with and providing supportive funding on behalf of seminaries and continuing education centers;
- f. fostering supporting relationships with camps and other outdoor ministries;
- g. fostering supporting relationships with preschools, elementary schools, and secondary schools operated by congregations of the synod;
- h. fostering relationships with ecumenical and global companions;
- i. cooperating with other synods and the churchwide organization in

creating, using, and supporting regions to carry out those functions of the synod which can best be done cooperatively with other synods and the churchwide organization.

- †S6.03.04. In interpreting the work of this church on the territory of the synod, the responsibilities of the synod include the following:
- a. encouraging financial support for the work of this church by individuals and congregations;
 - b. participating in churchwide programs;
 - c. interpreting social statements in a manner consistent with the interpretation given by the churchwide unit or office which assisted in the development of the statement, and suggestion of social study issues;
 - d. providing ecumenical guidance and encouragement.

†S6.04. **Except as otherwise provided in this constitution and bylaws, the Synod Council shall establish processes that will ensure that at least 60 percent of the members of the synod assemblies, councils, committees, boards, and other organizational units shall be laypersons; and that at least, 45 percent of the lay members of assemblies, councils, committees, boards, or other organizational units shall be women and at least 45percent shall be men; and that, where possible, the representation of ministers of Word and Sacrament shall be both men and women. This synod shall establish processes that will enable it to reach a minimum goal that 10 percent of its assemblies, councils, committees, boards, or other organizational units be persons of color and/or persons whose primary language is other than English.**

S6.04.A20 *The undesignated 10 percent of the lay members of assemblies, councils, committees, boards, or other organizational units shall include gender non-binary persons, men, or women.*

†S6.04.01. It is the goal of this synod that 10 percent of the membership of synod assemblies, councils, committees, boards and/or other organizational units be persons of color and/or persons whose primary language is other than English.

†S6.04.02. It is the goal of this synod that at least 10 percent of the voting members of the Synod Assembly, Synod Council, committees, and organizational units of this synod be youth and young adults. The Synod Council shall establish a plan for implementing this goal. For purposes of the constitution, bylaws, and continuing resolutions of this synod, the term “youth” means a voting member of a congregation who has not reached the age of 18 at the time of election or appointment for service. The term “young adult” means a voting member of a congregation between the ages of 18 and 30 at the time of election or appointment for service.

†S6.05. **Each assembly, council, committee, board, commission, task force, or other body of this synod or any synod units shall be conclusively presumed to have been properly constituted, and neither the method of selection nor the composition of any such assembly, council, committee, board, commission, task force, or other body may be challenged in a court of law by any person or be used as a basis of a challenge in a court of law to the validity or**

effect of any action taken or authorized by any such assembly, council, committee, board, commission, task force, or other body.

- †S6.06. References herein to the nature of the relationship between the three expressions of this church – congregations, synods, and the churchwide organization – as being interdependent or as being in a partnership relationship describe the mutual responsibility of these expressions in God’s mission and the fulfillment of the purposes of this church as described in this chapter, and do not imply or describe the creation of partnerships, co-ventures, agencies, or other legal relationships recognized in civil law.

Chapter 7.

SYNOD ASSEMBLY

- †S7.01. This synod shall have a Synod Assembly, which shall be its highest legislative authority. The powers of the Synod Assembly are limited only by the provisions in the Articles of Incorporation, this constitution and bylaws, the assembly's own resolutions, and the constitutions and bylaws of the Evangelical Lutheran Church in America.
- S7.02. All congregations, ministers, officers, the Synod Council, clusters, and committees shall be bound by all actions pertaining to them taken by an Assembly in conformity with this constitution.
- †S7.11. A regular meeting of the Synod Assembly shall be held at least triennially.
- S7.11.01. The time and place of the Synod Assembly shall be determined by the Synod Council. The time and place for the next regular assembly normally shall be announced at the preceding assembly.
- S7.11.02. A regular Synod Assembly shall be held annually.
- S7.11.03. The Synod Council shall prepare the proposed agenda and program for each Assembly.
- S7.11.04. Holy Communion shall be administered at each Assembly.
- S7.11.05. All appointments for the conduct of general religious services or public meetings shall be made by the bishop.
- S7.11.06. The bishop shall appoint appropriate Assembly committees including, but not limited to, the following:
- a. A Committee of Reference and Counsel, which shall receive from proposers’ resolutions of a general character (that is, not germane to a pending question or report) and report on same to the Assembly with its recommendations. In addition, the committee shall recommend special orders for the hearing of representatives, grant or deny permission for the distribution of printed matter not issuing from the office of the secretary, and give such assistance as the bishop may desire in the course of the Assembly. The Committee shall explain to the Assembly the rationale for their actions;
 - b. A Committee on Registration and Attendance, which shall register all

members attending the Assembly, receive excuses for those absent from the Assembly, record those absent without excuse, and make a full report thereon to the synod;

- c. A Committee on Minutes, which shall receive a copy of the minutes of each Assembly from the secretary, examine same with care, and make recommendations thereon; and
- d. A Committee on Conduct of Elections (see Ch. 7.7. below)

S7.11.07. In making committee appointments, the bishop shall give due regard to the provisions of Constitution Section †S6.04.

S7.11.08. All resolutions of a general character which are to be brought before the Assembly must be submitted in writing to the Committee of Reference and Counsel sixty (60) days in advance of the Assembly. Otherwise, all such resolutions may be introduced at an Assembly only by a majority vote of the Assembly in each individual case.

S7.11.09. The minutes of each Assembly shall be submitted by the secretary to a Committee on Minutes, which shall examine the same with care and make recommendations thereon. Approval of the minutes of the meetings of the Assembly shall be the responsibility of the bishop and secretary of the synod.

S7.11.10. The bishop and secretary shall, after making any necessary corrections therein, certify two copies of the printed minutes of each Assembly as the official protocol of said Assembly, and shall submit the same to the next regular Assembly for approval and deposit in the archives.

S7.12. **Special meetings of the Synod Assembly may be called by the bishop with the consent of the Synod Council, and shall be called by the bishop at the request of one-fifth of the voting members of the Synod Assembly.**

- a. **The notice of each special meeting shall define the purpose for which it is to be held. The scope of actions to be taken at such a special meeting shall be limited to the subject matter(s) described in the notice.**
- b. **If the special meeting of the Synod Assembly is required for the purpose of electing a successor bishop because of death, resignation, or inability to serve, the special meeting shall be called by the Synod Council after consultation with the presiding bishop of the Evangelical Lutheran Church in America.**

S7.13. **Notice of the time and place of all meetings of the Synod Assembly shall be given by the secretary of this synod. The secretary shall mail a bulletin of reports to all ministers and lay voting members-elect at least twenty (20) days prior to each regular Synod Assembly.**

S7.13.01. The reports of boards and committees shall be signed by the respective chairperson. Minority reports shall be signed by the members dissenting.

S7.13.02. The officers of the synod shall arrange for the printing of the reports of the officers of the synod, together with the reports of the boards and the committees of the synod.

- S7.13.03.** All reports published in the Bulletin of Reports shall be received by the Assembly by virtue of that fact without vote.
- S7.14.** **One-half of the voting members of the Synod Assembly, as determined in accordance with Sections †S7.21. and S7.22., must be present to open the Assembly. Thereafter, one-half of the voting members who have registered their attendance at the Assembly shall constitute a quorum.**
- S7.14.01.** No less than 120 days prior to any Synod Assembly, the secretary shall (a) determine the percentages of lay and ordained persons likely to be voting members at the Assembly based on the eligibility provisions of the Constitution Sections †S7.21. and †S7.22. and, (b) report the percentages to the Synod Council.
- S7.14.02.** The Synod Council shall determine whether, and by what means, certain congregations may be assigned additional lay voting members at an Assembly. The total number of additional members, and the formula for allocating those members to congregations, shall be determined by the Synod Council. The secretary shall advise all affected congregations in sufficient time for them to meet the requirements of S7.14.05.
- S7.14.03.** The Synod Council may permit representatives of Mission Settings formed with the intent of becoming chartered congregations and authorized worshiping communities of the synod, under ELCA bylaw 10.02.03., to serve as voting members of the Synod Assembly consistent with †S7.21.
- S7.14.04.** The Synod Council shall establish, at the time it takes the action specified in (S7.14.01.) above, that nearly as possible the requirements of Constitution sections †S7.21. and †S6.04. have been satisfied. Compliance established at that time shall not be affected by a subsequent failure of congregations to submit credentials or by the failure of members to attend the Assembly.
- S7.14.05.** Congregations shall send the credentials of their Assembly voting members to the secretary at least forty-five (45) days prior to the Assembly. The secretary shall prepare the Roll of the Synod in accordance with the credentials received and no change shall be made in the roll of voting members without authorization by the congregation sending the voting member. The roll shall be presented at the first business session.
- †S7.21.** **The membership of the Synod Assembly, of which at least 60 percent of the voting membership shall be composed of lay persons, shall be constituted as follows:**
- a. All ministers of Word and Sacrament under call on the roster of this synod in attendance at the Synod Assembly shall be voting members.**
 - b. All ministers of Word and Service, under call, on the roster of this synod shall be voting members in the Synod Assembly.**
 - c. A minimum of one lay member elected by each congregation with fewer than 175 baptized members and a minimum of two lay members elected by each congregation with 175 or more baptized members related to this synod, typically one of whom shall be a man**

and one of whom shall be a woman, shall be voting members. The Synod Council shall establish a formula to provide additional lay representation from congregations on the basis of the number of baptized members in the congregation. The Synod Council shall seek to ensure that at least 45 percent of the lay members of assembly shall be women and at least 45 percent shall be men.

d. Voting membership shall include the officers of this synod.

S7.21.A

Voting Members Under the Age of 30

- a. *Congregations with fewer than 500 baptized members may elect one additional Voting Member under the age of 30, and congregations with baptized membership 500 and more may elect two additional Voting Members under the age of 30.*
- b. *Congregations that failed to file an ELCA Parochial Report in the prior year will be assumed to have fewer than 500 members and are eligible to send only one additional Voting Member.*

S7.21.B20

The undesignated ten percent (10%) of the lay members of Assembly shall include gender non-binary persons, men , or women.

†S7.21.01.

Voting members shall begin serving with the opening of a regular Synod Assembly and shall continue serving until voting members are seated at the next regular Synod Assembly.

†S7.21.02.

If a special Synod Assembly is called and voting members at the previous assembly are unable to serve as voting members, where permitted by state law, the congregation through the Congregation Council may elect new members who shall continue to serve until the next Synod Assembly.

S7.22.

This synod may establish processes that permit retired rostered ministers, or those granted disability status, or on leave from call, on the roster of the synod to serve as voting members of the Synod Assembly, consistent with †S7.21.c. If the synod does not establish processes to permit the rostered ministers specified above to serve as voting members, they shall have voice but not vote in the meetings of the Synod Assembly.

S7.22.01.

All retired Ministers of Word and Sacrament, and Ministers of Word and Service on the roster of this synod and residing in the State of New Jersey shall serve as voting members of the Synod Assembly, consistent with †S7.21.

†S7.23.

The presiding bishop of the Evangelical Lutheran Church in America and such other official representatives of the churchwide organization as may be designated from time to time by the presiding bishop, shall have voice but not vote in the meetings of the Synod Assembly. Like privileges shall be accorded to those additional persons whom the Synod Assembly or the Synod Council shall from time to time designate.

S7.24.

Ministers under call on the rosters of this synod shall remain as members of the Synod Assembly so long as they remain under call and so long as their names appear on the rosters of this synod. Lay members of the Synod Assembly representing congregations shall continue as such until replaced

by the election of new members or until they have been disqualified by termination of membership. Normally, congregations will hold elections prior to each regular meeting of the Synod Assembly.

- †S7.25. Except as otherwise provided in this constitution or in the Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America each voting member of the Synod Assembly shall be a voting member of a congregation of this synod.
- S7.26. This synod may establish processes through the Synod Council that permit representatives of congregations under development and authorized worshipping communities of the synod, which have been authorized under ELCA bylaw 10.01.04., to serve as voting members of the Synod Assembly, consistent with †S7.21. Authorized worshipping communities, acknowledged under criteria, policies, and procedures approved by the Church Council of the Evangelical Lutheran Church in America, shall accept and adhere to the Confession of Faith and Statement of Purpose of this church, shall be served by leadership under the criteria of this church, and shall be subject to the discipline of this church.
- S7.26.01. The Synod Council may permit representatives of Mission Settings formed with the intent of becoming chartered congregations and authorized worshipping communities of the synod, under ELCA bylaw 10.02.03., to serve as voting members of the Synod Assembly consistent with †S7.21.
- S7.27. This synod may establish processes through the Synod Council to grant a minister of Word and Sacrament from a church body with which a relationship of full communion has been declared and established by the Churchwide Assembly of the Evangelical Lutheran Church in America the privilege of both voice and vote in the Synod Assembly during the period of that minister's service in a congregation of this church.
- S7.28. Duly elected voting members of the Synod Council who are not otherwise voting members of the Synod Assembly under †S7.21. shall be granted the privilege of both voice and vote as members of the Synod Assembly.
- S7.29. The voting members at a special meeting of the Synod Assembly shall be those who were seated as voting members in the preceding regular meeting of the Synod Assembly, provided that they have not been disqualified by termination of membership in the congregation they represented, or superseded by the election of new voting members.
- †S7.31. Proxy and absentee voting shall not be permitted in the transaction of any business of the Synod Assembly.
- S7.32. *Robert's Rules of Order*, latest edition, shall govern parliamentary procedure of the Synod Assembly, unless otherwise ordered by the assembly.
- S7.33. "*Ex-officio*" as used herein means membership with full rights of voice and vote unless otherwise expressly limited.

Chapter 8. OFFICERS

- †S8.01. **The officers of this synod shall be a bishop, a vice president, a secretary, and a treasurer.**
- S8.10. Bishop**
- †S8.11. **The bishop shall be elected by the Synod Assembly. The bishop shall be a minister of Word and Sacrament of the Evangelical Lutheran Church in America.**
- S8.11.01.** When authorized by the Synod Council in order to address special circumstances, the synod bishop may be compensated as an employee or contractor for specified services to another expression of this church. Such an arrangement may be terminated by the Synod Assembly or Synod Council if determined to be detrimental to the function of the office or if the special circumstances no longer apply.
- †S8.12. **As the synod's pastor, the bishop shall:**
- a. **Preach, teach, and administer the sacraments in accord with the Confession of Faith of this church.**
 - b. **Have primary responsibility for the ministry of Word and Sacrament in this synod and its congregations, providing pastoral care and leadership for this synod, its congregations, its ministers of Word and Sacrament, and its ministers of Word and Service.**
 - c. **Exercise solely this church's power to ordain (or provide for the ordination by another synod bishop of) approved candidates who have received and accepted a properly issued, duly attested letter of call for the office of ministry of Word and Sacrament (and as provided in the bylaws of the Evangelical Lutheran Church in America).**
 - d. **ordain (or provide for the ordination of approved candidates who have received and accepted a properly issued, duly attested letter of call for service as ministers of Word and Service of this church.**
 - e. **Attest letters of call for persons called to serve congregations in the synod, letters of call for persons called by the Synod Council, and letters of call for persons on the rosters of this synod called by the Church Council.**
 - f. **Install (or provide for the installation of) rostered ministers whose calls the bishop has attested.**
 - g. **Exercise leadership in the mission of this church and in so doing:**
 - 1) **Interpret and advocate the mission and theology of the whole church;**
 - 2) **Lead in fostering support for and commitment to the mission of this church within this synod;**
 - 3) **Coordinate the use of the resources available to this synod as**

it seeks to promote the health of this church's life and witness in the areas served by this synod;

- 4) Submit a report to each regular meeting of the Synod Assembly concerning the synod's life and work; and
- 5) Advise and counsel this synod's related institutions and organizations.

h. Practice leadership in strengthening the unity of the Church and in so doing:

- 1) Exercise oversight of the preaching, teaching, and administration of the sacraments within this synod in accord with the Confession of Faith of this church;
- 2) Be responsible for administering the constitutionally established processes for the resolution of controversies and for the discipline of rostered ministers, and congregations of this synod;
- 3) Be the chief ecumenical officer of this synod;
- 4) Be a member of the Conference of Bishops and consult regularly with other synod bishops;
- 5) Foster awareness of other churches throughout the Lutheran world communion and, where appropriate, engage in contact with leaders of those churches;
- 6) Cultivate communion in faith and mission with appropriate Christian judicatory leaders functioning within the territory of this synod; and
- 7) Be *ex officio* a member of the Churchwide Assembly.

i. Oversee and administer the work of this synod and in so doing:

- 1) Serve as the president of the synod corporation and be the chief executive and administrative officer of this synod, who is authorized and empowered, in the name of this synod, to sign deeds or other instruments and affix the seal of this synod;
- 2) Preside at all meetings of the Synod Assembly and provide for the preparation of the agenda for the Synod Assembly, Synod Council, and council's Executive Committee;
- 3) Ensure that the constitution and bylaws of the synod and of the churchwide organization are duly observed within this synod and that the actions of the synod in conformity therewith are carried into effect;
- 4) Exercise supervision over the work of the other officers;
- 5) Coordinate the work of all synodical staff members;
- 6) Appoint all committees for which provision is not otherwise made;
- 7) Be a member of all committees and any other organizational units of the synod, except as otherwise provided in this constitution;
- 8) Provide for preparation and maintenance of synod rosters containing the names and addresses of all rostered ministers of this synod and a record of the calls under which they are serving or the date on which their retired or disability status took effect.
- 9) Annually bring to the attention of the Synod Council the

names of all rostered ministers on leave from call or engaged in approved graduate study in conformity with the constitution, bylaws, and continuing resolutions of this church and pursuant to prior action of this synod through the Synod Council;

- 10) Provide for prompt reporting to the secretary of this church of:
 - a) additions to and subtractions from the rosters of this synod and the register of congregations;
 - b) the issuance of certificates of transfer for rostered ministers in good standing who have received and accepted a properly issued, duly attested, regular letter of call under the jurisdiction of another synod; and
 - c) the entrance of the names of such persons for whom proper certificates of transfer have been received;
- 11) Provide for preparation and maintenance of a register of the congregations of this synod and the names of the laypersons who have been elected to represent them; and
- 12) Appoint a statistician of the synod, who shall secure the parochial reports of the congregations and make the reports available to the secretary of this church for collation, analysis, and distribution of the statistical summaries to this synod and the other synods of this church.

†S8.13. The synod bishop may appoint an attorney, admitted to the bar within the territory of the synod or the state where the synod is located, to be Synod Attorney. The appointment must be approved by the Synod Council and reported to the Synod Assembly and to the secretary of this church. The appointment continues until resignation or until a successor is appointed. The Synod Attorney provides legal advice and counsel to the synod officers and the Synod Council. The Synod Attorney is expected to be familiar with the governing documents and policies of the synod and, as necessary, to attend meetings of the Synod Council. The Synod Attorney serves without salary but may be retained and compensated for specific legal services requested by the synod.

S8.14. The synod bishop may have such assistants as this synod shall from time to time authorize.

†S8.15. The presiding bishop of this church, or the appointee of the presiding bishop, shall install into office, in accord with the policy and approved rite of this church, each newly elected synod bishop.

†S8.16. Conflicts of Interest

- †S8.16.01.** The following procedures shall govern matters of potential conflicts of interest for synod bishops:
- a. Whenever a synod bishop determines that a matter of the kind described in †S8.16.01.b. may require his or her determination or action with respect to a related individual as defined in †S8.16.01.c., the synod bishop shall withdraw from personal involvement in such matter and shall so notify the presiding bishop. The presiding bishop shall then appoint another synod bishop from the same region to handle the matter

to conclusion. In dealing with such matter, the appointed bishop shall exercise all of the functions and authority to the same extent as if the appointed bishop were the elected bishop of the withdrawing bishop's synod.

- b. Matters include any proceedings under Chapter 20, proceedings under provision 7.46. of the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America* (†S14.18.), candidacy, reinstatement, and similar matters where determinations or actions by the synod bishop could change, limit, restrict, approve, authorize, or deny the related individual's ministry on one of the official rosters of this church.
- c. A related individual is one who, with respect to the synod bishop, is a spouse, parent, son, daughter, sibling, uncle, aunt, niece, nephew, grandparent, grandchild, including corresponding members of blended families and in-laws (parent, son, daughter, or sibling of a spouse, spouse of a sibling, or the parent or sibling of the spouse of a sibling).

S8.20. Vice President

†S8.21. The vice president shall be elected by the Synod Assembly. The vice president shall be a layperson. The vice president shall be a voting member of a congregation of this synod. The vice president shall not receive a salary for the performance of the duties of the office.

S8.22. The vice president shall chair the Synod Council.

†S8.23. In the event of the death, resignation, or disability of the bishop, the vice president, after consultation with the presiding bishop of the Evangelical Lutheran Church in America shall convene the Synod Council to arrange for the conduct of the duties of the bishop until a new bishop shall be elected or, in the case of temporary disability, until the bishop resumes full performance of the duties of the office.

S8.30. Secretary

†S8.31. The secretary shall be elected by the Synod Assembly. The secretary shall be a voting member of a congregation of this synod. The secretary may be either a layperson or a rostered minister.

†S8.32. The secretary shall:

- a. **Keep the minutes of all meetings of the Synod Assembly and Synod Council, be responsible for the printing and distribution of such minutes, and perform such other duties as this synod may from time to time direct.**
- b. **Be authorized and empowered, in the name of this synod, to attest all instruments which require the same, and which are signed and sealed by the bishop.**
- c. **In consultation with the bishop, classify and arrange all important papers and documents and deposit them in the archives of this synod.**
- d. **Submit to the secretary of this church at least nine months before each regular Churchwide Assembly a certified list of the voting members elected by the Synod Assembly.**

S8.40. Treasurer

†S8.41. The Treasurer may be elected by the Synod Assembly or may be appointed by the Synod Council. The treasurer shall be a voting member of a congregation of this synod. The treasurer may be either a layperson or a rostered minister.

S8.42. The treasurer shall provide and be accountable for:

- a. Management of the monies and accounts of this synod, its deeds, mortgages, contracts, evidences of claims and revenues, and trust funds, holding the same at all times subject to the order of this synod.**
- b. Investment of funds upon the authorization of the Synod Council.**
- c. Receipt and acknowledgment of offerings, contributions, and bequests made to this synod, collecting interest and income from its invested funds, and paying regular appropriations and orders on the several accounts as approved and directed by the Synod Council. The treasurer shall transmit each month to the treasurer of the Evangelical Lutheran Church in America the funds received by this synod for the general work of this church.**
- d. Maintenance of a regular account with each congregation of this synod and informing the congregation, at least quarterly, of the status of this account.**
- e. Rendering at each regular meeting of the Synod Assembly a full, detailed, and duly audited report of receipts and disbursements in the several accounts of this synod for the preceding fiscal year, together with the tabulation, for record and publication in the minutes, of the contributions from the congregations. In the event the Synod Assembly does not meet, the annual audit report shall be rendered to the Synod Council.**
- f. Giving of corporate surety in the amount determined by the Synod Council, which shall be in the custody of the secretary, and the premium therefore shall be paid by this synod. Fidelity coverage provided by the Evangelical Lutheran Church in America shall be deemed a fulfillment of this requirement.**

S8.50. General Provisions

†S8.51. The terms of office of the officers of this synod shall be:

- a. The bishop of this synod shall be elected to a term of six years and may be reelected.**
- b. The vice president and secretary of this synod shall be elected to a term of four years and may be reelected. The officer shall serve until his or her successor takes office.**
- c. The treasurer of this synod shall be elected to a four-year term and may be re-elected or reappointed. The treasurer shall serve until**

his or her successor takes office.

S8.52. The terms of the officers shall begin on the first day of the month following election or, in special circumstances, at a time designated by the Synod Council.

†S8.53. Each officer shall be a voting member in a congregation of this synod, except that the bishop need not be a member of a congregation of this synod at the time of election.

†S8.54. Should the bishop die, resign, or be unable to serve, the vice president, after consultation with the presiding bishop of the Evangelical Lutheran Church in America, shall convene the Synod Council to arrange for the appropriate care of the responsibilities of the bishop until an election of a new bishop can be held, or, in the case of temporary disability, until the bishop is able to serve again. Such arrangements may include the appointment by the Synod Council of an interim bishop, who during the vacancy or period of disability shall possess all of the powers and authority of a regularly elected bishop. The term of the successor bishop, elected by the next Synod Assembly or a special meeting of the Synod Assembly called for the purpose of election, shall be six years with the subsequent election to take place at the Synod Assembly closest to the expiration of such a term and with the starting date of a successor term to be governed by constitutional provision S8.52.

S8.55. Should the vice president, secretary, or treasurer die, resign, or be unable to serve, the bishop, with the approval of the Executive Committee of the Synod Council, shall arrange for the appropriate care of the responsibilities of the officer until an election of a new officer can be held or, in the case of temporary disability, until the officer is able to serve again. The term of the successor officer, elected by the next Synod Assembly, shall be four years. If the treasurer is appointed by the Synod Council, the Synod Council shall appoint a new treasurer to a four year term.

†S8.56. The Executive Committee of the Synod Council shall determine whether an officer is unable to serve; the officer may appeal the decision of the Executive Committee by requesting a hearing before the Synod Council. A meeting to determine the ability of an officer to serve shall be called upon the request of at least three members of the Executive Committee and prior written notice of the meeting shall be given to the officer in question at least ten calendar days prior to the meeting.

†S8.57. The recall or dismissal of an officer and the vacating of office may be effected for willful disregard or violation of the constitutions, bylaws, and continuing resolutions of this church; for such physical or mental disability as renders the officer incapable of performing the duties of office; or for such conduct as would subject the officer to disciplinary action as a rostered minister or as a member of a congregation of this church.

- a) Proceedings for the recall or dismissal of a synod bishop shall be instituted by written petition by:
 - 1) the Synod Council on an affirmative vote of at least two-thirds of its elected members present and voting;
 - 2) the Synod Assembly on an affirmative vote of at least two-thirds of its members present and voting;

- 3) at least 10 synodical bishops; or
 - 4) the presiding bishop of this church.
- b) Proceedings for the recall or dismissal of an officer of a synod, other than the synod bishop, shall be instituted by written petition by:
- 1) the Synod Council on an affirmative vote of at least two-thirds of its elected members present and voting;
 - 2) the Synod Assembly on an affirmative vote of at least two-thirds of its members present and voting; or
 - 3) the synod bishop.
- c) The petition shall be filed with the chair of the Committee on Appeals (in care of the secretary of the Evangelical Lutheran Church in America, 8765 West Higgins Road, Chicago, Illinois 60631) and shall set forth the specific charge or charges.
- d) Upon the filing of a written petition, the Executive Committee of the Synod Council may temporarily suspend the officer from service in the synod without prejudice, but with continuation of compensation, including benefits, if the officer is a salaried employee of the synod.
- e) In the case of alleged physical or mental incapacity of an officer of the synod, the procedures outlined in †§8.56. shall be followed, and such officer shall comply with the decision of the Synod Council. If such officer fails or refuses to comply, the Synod Council may proceed to petition for recall or dismissal as follows:
- 1) the Synod Council will submit a written report of their findings and the basis of their decision to the Committee on Appeals.
 - 2) the Committee on Appeals, other than those who are disqualified, shall review the findings and decision of the Synod Council and by an affirmative vote of at least two-thirds of those present and voting may adopt the findings and grant the petition.
- f) If the synod officer is a minister of Word and Sacrament, grounds for recall or dismissal include those set forth in ELCA bylaw 20.22.01. and as defined under the process described in ELCA constitutional provisions 20.21. and 20.22. as grounds for discipline. If the officer is a minister of Word and Service, grounds for recall or dismissal include those set forth in ELCA bylaw 20.23.01. and as defined under the process described in ELCA constitutional provisions 20.21. and 20.22. as grounds for discipline.
- g) If the officer is a layperson, grounds for recall or dismissal include those set forth in ELCA bylaw 20.41.01. as grounds for discipline.
- h) If the case of alleged willful disregard or violation of the constitutions, bylaws, and continuing resolutions or of alleged conduct as would subject the officer to disciplinary action, the following procedures shall apply:
- 1) the petition shall be referred to the Committee on Appeals,

which shall function as the discipline hearing committee that shall conduct a hearing in accordance with the rules provided for in ELCA bylaw 20.22.14. except to the extent that those rules are in conflict with the provisions of this bylaw; and

2) the members of the Committee on Appeals, other than those who are disqualified, may grant the petition by an affirmative vote of at least two-thirds of those present and voting.

i) Written notice of a decision by the Committee on Appeals that the charges have been sustained shall be given to the affected officer and to the Synod Council, and the office shall be vacated.

†S8.58.

If the bishop is to be temporarily absent from the synod for an extended period, the bishop, with the consent of the Synod Council, may appoint as acting bishop for such period a minister of Word and Sacrament of this church. Except as limited by action of the Synod Council, an acting bishop shall possess all of the powers and authority of a regularly elected bishop other than authority to ordain or to authorize the ordination of properly approved candidates for ordination.

Chapter 9.

NOMINATIONS AND ELECTIONS

†S9.01.

The Synod Assembly shall elect such officers of this synod and such other persons as the constitution and bylaws may require, according to procedures set forth in the bylaws. The Synod Assembly shall elect members of the Churchwide Assembly in accordance with bylaw 12.41.11. of the constitution and bylaws of the Evangelical Lutheran Church in America.

S9.01.01

With respect to the election of voting members to the Churchwide Assembly:

- a. Each Mission District shall elect one Churchwide Assembly Voting Member nominee from the categories assigned by the Nominating Committee.
- b. The Nominating Committee shall nominate at least two persons for each remaining voting member position to the Churchwide Assembly after Mission District nominations. (the number of positions to be determined by the formula set forth in section 12.41.11. of the ELCA Constitution.) Additional nominations may be made from the floor if such floor nominations are supported by a petition containing the signatures of at least 10 registered and present voting members.
- c. The Nominating Committee shall ensure that at least 25% of the Churchwide Assembly Voting Members are persons who have not previously served in that role.
- d. Alternate voting members, to the required number, shall be chosen from those nominated by the Nominating Committee but not elected. When a voting member is unable to attend the Churchwide Assembly, that person shall at once inform the bishop of the synod, who will immediately choose a voting member from the pool of alternates.

- e. If there are not sufficient voting members and alternates to provide a full delegation to the Churchwide Assembly, the bishop of the synod is empowered to fill any vacancy.

†S9.02. In all elections by the Synod Assembly, except that of bishop, a majority of the legal votes cast shall be necessary for election.

S9.02.01. In all elections, voting members shall be required to present their credentials and shall be within the boundaries of the Assembly before being permitted to vote.

S9.02.02. All elections shall be by ballot. The order of presentation of nominees on the ballot shall, on the first ballot, be determined by lot. Thereafter, continuing candidates shall be listed in the order of votes received on the immediately preceding ballot.

S9.03. There shall be a Nominating Committee appointed annually by the Synod Council of from six to nine persons. The Synod Council may appoint the Mission District Deans to serve in this role. The Synod Bishop and Synod Secretary shall serve ex-officio with voice, but not vote. The Nominating Committee shall provide at least one nomination for Counselor for each Mission Cluster. The Nominating Committee shall provide nominations to the Synod Assembly for Synod Council and for ELCA Churchwide Voting Members for positions available after Mission District elections of nominees. The Nominating Committee shall designate categories for Mission Districts electing nominees for Synod Council and Churchwide Voting Members.

S9.03.01. The Nominating Committee shall nominate at least one person for each vacancy to be filled by elections, except that it shall have no responsibility for the offices of bishop, secretary, or treasurer. Additional nominations may be made from the floor for all elections for which nominations are made by the Nominating Committee and Synod Council, providing that such floor nominations are supported by a petition containing the signatures of at least 10 registered and present voting members.

S9.03.02. The names of nominees shall appear on the printed ballot with mission district and congregation indicated. The Nominating Committee shall, in its reports, provide brief data concerning each nominee.

S9.03.03. In determining the continuing eligibility of those who have filled partial terms, any partial term shall be treated as having been a full term if its duration has been more than one-half of the original term.

S9.04. The bishop shall be elected by the Synod Assembly by ecclesiastical ballot. Three-fourths of the legal votes cast shall be necessary for election on the first ballot. If no one is elected, the first ballot shall be considered the nominating ballot. Three-fourths of the legal votes cast on the second ballot shall be necessary for election. The third ballot shall be limited to the seven persons (plus ties) who received the greatest number of legal votes on the second ballot, and two-thirds of the legal votes cast shall be necessary for election. The fourth ballot shall be limited to the three persons (plus ties) who receive the greatest number of legal votes on the third ballot, and 60 percent of the legal votes cast shall be necessary for election. On subsequent ballots a majority of the legal votes cast shall be

necessary for election. These ballots shall be limited to the two persons (plus ties) who receive the greatest number of legal votes on the previous ballot.

S9.04.01.

With respect to the election of a bishop:

- a. Except when the first ballot results in the election of a bishop, the Committee on Conduct of Elections shall make available to the Assembly the following information concerning each person who receives the votes of at least 5% of the voting members present and voting: age; degrees, earned and honorary; pastorates; other positions held in the church; civic and community activities; and memberships on boards, commissions and special committees of the church.
- b. Normally, only one ballot shall be taken at one session. During the counting of the first ballot, an extended devotional period should be conducted. It is deemed essential to allow sufficient time between ballots to allow voting members to pray and analyze the results of the previous ballots.

S9.05.

The Nominating Committee shall nominate at least one person for vice president; additional nominations may be made from the floor.

S9.06.

The Synod Council shall nominate at least one person for secretary; additional nominations may be made from the floor.

S9.07.

If the treasurer is elected, the Synod Council shall nominate at least one person for treasurer; additional nominations may be made from the floor.

S9.08.

In all elections, except for the bishop, the names of the persons receiving the highest number of legal votes, but not elected by a majority of the legal votes cast on a preceding ballot, shall be entered on the next ballot to the number of two for each vacancy unfilled. On any ballot when only two names appear, a majority of the legal votes cast shall be necessary for election.

S9.09.

The result of each ballot in every election shall be announced in detail to the assembly.

†S9.10.

When notified by the secretary of this church, on behalf of the Nominating Committee of the Churchwide Assembly, the Synod Assembly shall nominate two persons in the specified categories for possible election by the Churchwide Assembly to the Church Council.

S9.11.

The Synod Council shall elect or appoint representatives to the steering committee of its region.

†S9.12.

Background checks and screening shall be required and completed for persons nominated as synod officers prior to their election, if possible, or as soon as practical after their election. The specific procedures and timing of background checks and screening shall be determined by the Synod Council.

Chapter 10.

SYNOD COUNCIL

- †S10.01.** The Synod Council consisting of the four officers of the synod, 10 to 24 other members, and at least one youth and at least one young adult, shall be elected by the Synod Assembly.
- a.** Each person elected to the Synod Council shall be a voting member of a congregation of this synod, with the exception of ministers on a roster of this synod who reside outside the territory of this synod. The process for election and the term of office when not otherwise provided shall be specified in the bylaws. A member of the Church Council of the Evangelical Lutheran Church in America, unless otherwise elected as a voting member of the Synod Council, may serve as an advisory member of the Synod Council with voice but not vote.
 - b.** The term of office of members of the Synod Council, with the exception of the officers and the youth member, shall be three years. The term of office of the youth member shall be two years.
- †S10.02.** The Synod Council shall be the board of directors of this synod and shall serve as its interim legislative authority between meetings of the Synod Assembly. It may make decisions which are not in conflict with actions taken by the Synod Assembly or which are not precluded by provisions of this constitution or the constitution and bylaws of the Evangelical Lutheran Church in America.
- S10.03.** The functions of the Synod Council shall be to:
- a.** Exercise trusteeship responsibilities on behalf of this synod.
 - b.** Recommend program goals and budgets to the regular meetings of the Synod Assembly.
 - c.** Carry out the resolutions of the Synod Assembly.
 - d.** Provide for an annual review of the roster of ministers of Word and Sacrament and the roster of ministers of Word and Service, receive and act upon appropriate recommendations regarding those persons whose status is subject to reconsideration and action under the constitution and bylaws of the Evangelical Lutheran Church in America, and make a report to the Synod Assembly of the Synod Council's actions in this regard.
 - e.** Issue letters of call to rostered ministers as authorized by Chapter 7 of the constitution and bylaws of the Evangelical Lutheran Church in America.
 - f.** Fill vacancies until the next regular meeting of the Synod Assembly except as may otherwise be provided in the constitution or bylaws of this synod, and determine the fact of the incapacity of an officer of this synod.
 - g.** Report its actions to the regular meeting of the Synod Assembly.

- h. Perform such other functions as are set forth in the bylaws of this synod, or as may be delegated to it by the Synod Assembly.**

S10.04. Any proposal to appropriate funds, whether by amendment to the budget or otherwise, which is presented to a meeting of the Synod Assembly without the approval of the Synod Council, shall require a two-thirds vote for adoption.

S10.05. No elected member of the Synod Council shall receive compensation for such service.

S10.06. If a member of the Synod Council ceases to meet the requirements of the position to which she or he was elected, the office filled by such member shall at once become vacant.

S10.07. The composition of the Synod Council, the number of its members, and the manner of their selection, as well as the organization of the Synod Council, its additional duties and responsibilities, and the number of meetings to be held each year shall be as set forth in the bylaws.

S10.07.01 To the extent permitted by state law, meetings of the Synod Council and its committees may be held electronically or by telephone conference, and notice of all meetings may be provided electronically.

S10.07.02. Membership

- a. The 22 non-officer members of the Synod Council shall be composed as follows:

- 1) twelve lay members, six of whom shall be male and six female;
- 2) nine clergy members, one or more of whom shall be female; and
- 3) one youth member who may be male or female.

- b. At least two of the 22 members shall be persons of color and/or persons whose primary language is other than English.

- c. The youth member of the Synod Council shall be a person under the age of 18 at the time of election.

- d. All elected members of the Synod Council shall be voting members of a congregation of the New Jersey Synod, ELCA.

- e. The elected chairpersons of official associated organizations are accorded voice but no vote at regular Synod Council meetings.

S10.07.03. Terms of Office

- a. The term of office of elected members of the Synod Council shall be three years except for the term of the youth member, which shall be two years. No elected member shall be eligible to serve more than two full terms consecutively.

- b. Terms for elected members of the Synod Council (other than the youth member) shall be arranged so that one-third of them are elected each year.

S10.07.04. Meetings

- a. The Synod Council shall meet at least three times a year. Special meetings

may be called by the bishop or vice president of the synod.

- b. A majority of the members of the Synod Council shall constitute a quorum.
- c. Robert's Rules of Order, latest edition, shall govern parliamentary procedure at all meetings of the Synod Council.
- d. Meetings of the Synod Council shall be open to the public except when the Council declares itself to be in executive session.
- e. The Chairperson of the Synod Council may accord the privilege of voice without vote to persons representing interests germane to subjects under consideration by the Council.

S10.07.05. Vacancies occurring ad interim on the Synod Council shall be filled by Council appointment for the remainder of the unexpired term.

S10.08. *Robert's Rules of Order*, latest edition, shall govern parliamentary procedure of all meetings of the Synod Council.

S10.08.01. To the extent permitted by state law, meetings of the Synod Council and its committees may be held electronically or by telephone conference, and notice of all meetings may be provided electronically.

Chapter 11.

COMMITTEES

(names of other organizational units)

†S11.01. There shall be an Executive Committee, a Consultation Committee, a Committee on Discipline, a Mutual Ministry Committee, an Audit Committee, and such other committees as this synod may from time to time determine. The duties and functions of such committees, or any other organizational units created by this synod, and the composition and organizational structure of such units, shall be as set forth in this constitution or in the bylaws or continuing resolutions, and shall be subject to any applicable provisions or requirements of the constitution and bylaws of the Evangelical Lutheran Church in America.

S11.01.A87. *The duties and functions of the Executive Committee and Consultation Committee are defined in the bylaws. It is the intention of this synod that the Synod Council shall establish other committees and organizational units required for the efficient conduct of the mission and business of this synod, and shall define the structure and functions of each such committee and organizational unit. A report of its initial determination shall be made to the 1988 Synod Assembly by the Synod Council in the form of recommended change(s) to the bylaws. Thereafter, its determination shall be submitted to subsequent Synod Assemblies in similar form.*

S11.01.01. The Executive Committee shall be composed of the bishop, vice president, secretary, treasurer(s) of the synod, and at least one at-large member of the Synod Council elected by the Synod Council. The Executive Committee shall function at the direction of the Synod Council.

†S11.02. The Consultation Committee of this synod shall consist of at least six

persons and not more than 12 persons, of whom half shall be ministers of Word and Sacrament and half shall be laypersons, who shall each be elected by the Synod Assembly for a term of six years without consecutive reelection. The functions of the Consultation Committee are set forth in Chapter 20 of the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America* and in Chapter 17 of this constitution. The size of the Consultation Committee, in accord with this provision, shall be defined in this synod's bylaws.

S11.02.01.

A Consultation Committee shall be a utilized standing committee of the synod. The bishop of the synod shall be a member of the Consultation Committee ex officio except in instances when the bishop brings charges against an ordained minister. The following procedure shall be employed:

- a. There shall be a Consultation Committee consisting of twelve (12) persons, of whom half shall be ministers of Word and Sacrament, who shall be elected by the Synod Assembly for a term of six years without consecutive reelection. Two ministers of Word and Sacrament and two lay members shall be elected by the Assembly at two-year intervals beginning in 2012.
 - 1) None shall be eligible for a consecutive term. Elections beginning in 2002 shall be for a full six-year term. From this committee the Synod Council, or a committee authorized by the Synod Council to make the selection, shall appoint five persons (three ministers of Word and Sacrament and two lay persons) to serve as a special Consultation Committee to consider a dispute. When circumstances demand special expertise, (i.e., language other than English, legal or academic skills, etc.) the Synod Council, or a committee authorized by the Synod Council to make the selection, may include as many as two other persons (of the five members) whose expertise meets the special need. These two other persons do not have to be among the twelve persons elected by the Synod Assembly. The special Consultation Committee shall meet with the accused and the accuser(s) in an effort to resolve the issues. If as a result of the consultation the charges are withdrawn, no further proceedings shall be required. If the charges are not withdrawn, the special Consultation Committee shall:
 - a) in the case of charges that do not anticipate disciplinary action, submit a report in writing to the bishop of the synod which sets forth the charges and the action or actions recommended by the special Consultation Committee; or
 - b) in the case of charges that may result in disciplinary action, refer the charges in writing to the Synodical Committee on Discipline for a hearing.
 - c) In the case of charges which do not anticipate disciplinary action, the bishop shall convey the recommendations of the special Consultation Committee to the parties. If either party does not accept the recommendations, that party may appeal the matter to the Synod Council, whose decision shall be final.

†S11.03.

The Committee on Discipline of this synod shall consist of 12 persons of whom six shall be ministers of Word and Sacrament and six shall be

laypersons, who shall each be elected by the Synod Assembly for a term of six years without consecutive re-election.

- a. The functions of the Committee on Discipline of this synod are set forth in Chapter 20 of the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America*.**
- b. The Synod Council shall fill vacancies on the Committee on Discipline for any unexpired term.**

S11.03.01.

A Committee on Discipline, shall be a utilized standing committee of the synod. The bishop shall not be a member of the Committee on Discipline. The following procedure shall be employed:

- a. There shall be a Committee on Discipline which shall be composed of 12 persons, of whom six shall be ministers of Word and Sacrament and six shall be laypersons. They shall be elected by the Synod Assembly for a term of six years each without consecutive reelection. Two ministers of Word and Sacrament and two lay members shall be elected by the Assembly at two-year intervals beginning in 2012.
 - 1) When a specific case arises, the chairperson of the Committee on Discipline shall advise the vice president of the church of the need for the appointment of six persons from the churchwide committee to serve with the synodical committee. The vice president, as chair of the Church Council, shall bring the matter to the attention of the Executive Committee of the Church Council for the selection of the six.
 - 2) In each specific case that may result in discipline, the synodical committee, as thus constituted, shall, within 45 days after receipt of the charges, meet with the ordained minister and the accuser(s) and render its judgment. If the charges are sustained, the committee shall impose the discipline appropriate to the case. Written notice of the date, time, and place of the hearing and a copy of the charges shall be delivered to the accused ordained minister and to the accuser(s) at least 20 days prior to the date of the hearing. At the hearing, the accuser(s) may present evidence in support of the charges and thereafter the accused ordained minister shall be entitled to present evidence. The accused and the accuser(s), or other person acting on behalf of either of them, shall be entitled to question the other party or any of the witnesses appearing on behalf of the other party. A verbatim record shall be made by a stenographer or by tape recording of the hearing.
 - 3) The decision of the Committee on Discipline shall be final unless, within 30 days, the accused ordained minister shall appeal the case to the Committee on Appeals. The decision of the Committee on Appeals shall be final. (ELCAC20.60.)
 - 4) If, in the course of the proceedings, it should become apparent that the pastoral office cannot be conducted effectively in the parish being served by the ordained minister due to local conditions, the bishop of the synod may temporarily suspend the pastor from service in the parish without prejudice and with pay provided through a joint churchwide/synod fund and with housing provided by the congregation.

†S11.04.

The Mutual Ministry Committee shall be appointed by the Executive Committee of the Synod Council to provide support and counsel to the bishop.

†S11.05. **The Audit Committee of this Synod shall consist of three to six persons, none of whom is a member of the Synod Staff. Up to half of the committee members may be Synod Council members. The Audit Committee members shall be elected by the Synod Council for a term of three years and be eligible for re-election to a second consecutive three-year term. The terms of the Audit Committee members shall be staggered. The Audit Committee shall be responsible for assisting the Synod Council in fulfilling its general oversight of the synod's accounting, financial reporting, internal control systems, and external audit processes as provided in †S15.31.**

S11.06. Other Synodical Committees and Organizational Units

S11.06.01. There shall be the following Synod Council committees:

- a. An Executive Committee (as mandated by the constitution).
- b. A Fiscal Management, Administration and Property Committee.
- c. An Assembly Committee.
- d. A Personnel Committee.

S11.06.02. There shall be the following Synod Council related committees/ Teams:

- a. An Advisory Committee on Legal Matters.
- b. A Constitution Review Committee.
- c. An Ecumenical Interfaith Team.
- d. A Mutual Ministry Committee.

S11.06.03. Mission Teams

- a. There shall be the following Mission Teams:
 - 1) Discipling and Witness Mission Team
 - 2) Justice and Peace Mission Team
 - 3) Leadership Mission Team
 - 4) Mission Advocacy Table (Team)
 - 5) Youth Ministry Mission Team
- b. Each Mission Team shall normally consist of between eight (8) and ten (10) persons. These persons shall be proposed for appointment by the Bishop and confirmed in their appointment by the Synod Council. Terms are normally to be three (3) years each, and no one shall normally serve more than two (2) consecutive full terms.
- c. The overall composition of a Mission Team should reflect the inclusiveness and diversity expectations as outlined in the Constitution. It is also desirable that there be wide geographic representation.
- d. Each Mission Team shall be directed by a Team Leader (Convener) whose appointment shall be proposed by the Bishop and confirmed by the Synod Council. In addition, each Mission Team shall designate one member to be the Communicator and another to be the Global Vision Advocate.
- e. Each Mission Team shall normally meet two to three times per year, or as the Team deems necessary. In addition, there should be an annual gathering of all the Teams to coordinate ministry plans in accordance with the New Jersey Synod's Mission Directions.

- f. Each Mission Team shall make an annual report in writing to the Synod Council for inclusion in the annual Bulletin of Reports prepared for the Synod Assembly. From time to time, additional reports may be made to the Synod Council, or requested by the Synod Council. Proposals for new major programs or when new policy or a change of policy is sought, shall be presented to the Synod Council.
- g. The Mission Team Leader or his/her designee shall represent the interests of the Mission Team in the development of the annual spending plan of the Synod.
- h. Each Mission Team may establish sub-units of a continuing nature for program implementation purposes.
- i. Appropriate arrangements for staff services shall be made in consultation with the Bishop or the Bishop's designee by the Mission Team Leader.

S11.06.04. It is the intention of the Synod to achieve a wide participation of laity, rostered lay persons, and ordained ministers in the Synod's decision-making and mission implementing practices. However, no person shall be expected to serve on more than one Mission Team or other related unit at the same time.

S11.06.05 In addition to and consistent with that which is stipulated by the Constitution and Bylaws, the Synod Council shall, at its initial meeting following the annual Synod Assembly, review and adopt a Continuing Resolution to provide for the function and structure of the above-named Synod Council Committees, Synod Council Related Committees, and Mission Teams. Other organizational units of, or related to, the Synod, shall be identified in the Continuing Resolution.

S11.06.05.A16 ***Synodical Function and Structure***

Synod Council Committees:

Function:

- a. *Each Synodical Committee shall function so as to enable the Synod Council to perform its responsibilities with faithfulness, effectiveness and efficiency as it administers oversight and direction of the life and mission purpose of the Synod on behalf of the Synod Assembly.*
- b. *Each Synod Council Committee shall be accountable to the Synod Council, reporting regularly at Council meetings and offering recommendations, in assigned areas of responsibility, which will facilitate the work of the Council.*

Structure:

- a. *Each Synod Council Committee shall be composed predominantly, if not exclusively, of Synod Council members as follows:*
 - 1) *Executive Committee: At least five persons as mandated by the Constitution.*
 - 2) *Fiscal Management, Administration and Property Committee: At least five persons, one of whom shall be the Synod Treasurer.*
 - 3) *Assembly Committee: At least eight persons.*
 - 4) *Personnel Committee: At least four persons.*

- b. *Each Synod Council Committee, including the chairperson, shall annually be appointed by the Synod Council upon nomination by the Bishop who shall have had prior consultation with the Executive Committee.*
- c. *The Bishop shall be the chairperson of the Executive Committee and the Synod Secretary shall be the secretary for the Executive Committee.*

Synod-Council Related Committees/Teams

Function:

- a. *Each Synod Council Related Committee/Team shall function so as to enable the Synod Council to perform its responsibilities with faithfulness, effectiveness and efficiency as it administers oversight and direction of the life and mission purpose of the Synod on behalf of the Synod Assembly.*
- b. *Each Synod Council Related Committee/Team shall be accountable to the Synod Council, reporting regularly at Council meetings and offering recommendations, in assigned areas of responsibility, which shall facilitate the work of the Council.*

Structure:

- a. *Each Synod Council Related Committee/Team may be composed of at least one Synod Council member and an additional number of persons who are not members of the Synod Council as follows:*
 - 1) *Advisory Committee on Legal Matters: (two persons)*
The purpose of the Advisory Committee on Legal Matters is to provide legal counsel to the Officers of the Synod and the Synod Council, preparing such legal documents as may be deemed necessary.

The Advisory Committee on Legal Matters shall be composed of at least two persons, including at least one attorney. In addition, the Bishop and Synod Secretary shall serve as ex officio members of the Committee. The Synod Council shall annually appoint the Committee, including its chairperson, upon nomination by the Bishop who shall have had prior consultation with the Executive Committee
 - 2) *Constitution Review Committee: (Up to six persons, one of whom may be a member of the Synod Council)*
The purpose of the Constitution Review Committee is to review and recommend for Synod Council approval all constitutional matters which are referred to it by the Synod Council.

The Constitution Review Committee shall be composed of up to six persons. The Synod Council shall annually appoint the Committee, including the chairperson, upon nomination by the Bishop who shall have had prior consultation with the Executive Committee.
 - 3) *Ecumenical/Interfaith Team: (Up to nine persons, one of whom shall be the Ecumenical Representative of the Synod, plus the Bishop)*
The Ecumenical/Interfaith Team shall be composed of up to nine persons, one of whom shall be the Ecumenical Representative of

the Synod, appointed by the Synod Council upon nomination by the Bishop of the Synod. The Synod Council shall annually appoint the Committee upon nomination by the Bishop who shall have had prior consultation with the Executive Committee.

- 4) *Mutual Ministry Committee: At least four persons, chosen by the Bishop.*
- b. *Each Synod Council-Related Committee/Team, including the chairperson, shall annually be appointed by the Synod Council upon nomination by the Bishop who shall have had prior consultation with the Executive Committee.*

Mission Teams

Structure:

- a. *The Discipling and Witness Mission Team - The Discipling and Witness Mission Team shall be responsible for working with congregations in equipping believers for baptismal life by shaping and encouraging spirit-filled, Gospel-centered worship and by teaching the faith so as to encourage and enable the whole people of God to connect their faith with their daily life.*
- b. *The Justice and Peace Mission Team - The Justice and Peace Mission Team shall be responsible for working with congregations and other communities in building, sustaining, and advocating a more just, peaceful, and healthy existence for all creation. Sub-units: Bosnia Leadership Team, Environmental Task Group, Hunger Task Group, Immigration Task Group, Malaria Task Group, Substance Abuse and Recovery Awareness, Task Group on Ministry With Gay, Lesbian, Bisexual, & Transgendered Persons.*
- c. *The Leadership Mission Team - The Leadership Mission Team shall be responsible for working with congregations and specialized ministries in identifying, recruiting, training, and supporting persons to serve in lay and rostered ministries.*
- d. *The Mission Advocacy Table (Team) - The Mission Advocacy Table (Team) shall be responsible for beginning, nurturing, and redeveloping congregations and specialized ministries that see, understand, and mobilize themselves as outreach centers for God's mission sensitive to the diverse population in New Jersey.*
- e. *The Youth Ministry Mission Team - The Youth Ministry Mission Team shall be responsible for working with congregations to create and foster a climate in which young people can flourish in their faith journey and exercise full use of their gifts.*

Other Synod Council-Related Units

Function:

- a. *Other Synod Council Related Units shall function in a manner similar to that of Synod Council Related Committee/Team, except that they shall report as deemed necessary, but at least annually, to the Synod Council.*

Structure:

a. *Other Synod Council Related Units shall be structured in the following manner:*

1) *The Cross Roads Board (New Jersey Synod Representatives): The Bishop and seven other persons.*

2) *The New Jersey Synod Fund for Mission Management Committee:*

The New Jersey Synod Fund for Mission is an endowment for mission-related project of the New Jersey Synod fund acting as an endowment for mission-related projects of the New Jersey Synod. Begun with proceeds from the sale of former LCA church properties at the time of congregational mergers, the Fund for Mission has received grants from bequests to the New Jersey Synod, LCA and subsequent gifts from bequests received by Synod congregations. A management committee appointed by the Synod Council oversees the Fund for Mission. Members of the Management Committee shall include seven persons (three pastors, one of whom is the Bishop, and four lay persons.) The treasurer serves as an ex-officio consultant.

The New Jersey Synod Fund for Mission Management Committee shall encourage the celebration of God's gifts through special and bequest giving for mission purposes and shall provide clear guidance to the Synod Council for immediate and potential future use of funds

While the primary use of the fund shall be to generate income for use in advancing the mission of the New Jersey Synod, use of the corpus of the fund for mission endeavors is not prohibited. While specific uses for the fund and its generated income will be determined by action of the Synod Council upon recommendation of the New Jersey Synod Fund for Mission Management Committee, it shall be understood that the purposes of the predecessor funds are to be maintained and reflected in the use of the Fund for Mission; and that the primary intent of the fund is to advance the mission strategy of the New Jersey Synod, particularly those components that cannot reasonably be incorporated into the regular spending plan of the Synod. The Fund for Mission shall also recognize and give attention to the continuing commitments for mission support engendered by the predecessor funds.

Each year no less than 3.0% and no more than 6.0% of the average total market value of the Fund at year-end over a three-year period shall normally be made available for grants.

Applications for grants should reflect needs that could not normally be funded by the operating budget of the Synod or ELCA Churchwide Ministries, or by the agency for which the grant is sought, and should therefore be consistent with the Synod Mission Strategy.

3) *The Karl, John, Elizabeth Wurffel Memorial Fund Management Committee:*

This Committee shall function in accordance with the Management Principles: Guidelines for the Karl, John, Elizabeth Wurffel Memorial Fund adopted by the Synod Council on April 7, 1989, and amended by the Synod Council on June 13, 2002 and September 27, 2003, and presented as information to the 1989, 2003 and 2004 Synod Assemblies.

The Executive Committee of the Synod Council will provide oversight for the Wurffel Fund grants.

The Treasurer of the New Jersey Synod shall provide a statement of income available for distribution and any other necessary fund information.

A member of the Synod Staff shall serve on the Wurffel Fund Management Committee.

4) *The Audit Committee:*

Three to six persons, independent of the Synod's management staff, who shall be elected by the Synod Council for a term of three years, with potential for one consecutive election to another three-year term. The terms of the committee members shall be staggered. The chair shall be appointed by the Synod Council. Committee members will have no personal relationship to Synod management, nor have a business relationship with the Synod that may interfere with the exercise of the member's independence. All members shall be financially knowledgeable, and at least one member shall possess financial expertise in the area of accounting or financial management. Attendance at Committee meetings is required of all members. Upon two successive absences that have not been approved by the Committee, the member's position shall be declared vacant by the chair.

This Committee shall be responsible for assisting the Synod Council in fulfilling its general oversight of the Synod's accounting, financial reporting, and internal control systems. Subject to the approval of the Synod Council, the Audit Committee shall have the authority to retain special legal, accounting, or other consultants to advise the Committee. The Audit Committee shall have the authority to request any officer or employee of the Synod, its outside counsel, or independent auditor to attend a meeting of the Committee, or to meet with members of the Committee. Synod management is responsible for preparing financial statements in accordance with generally accepted accounting principles (GAAP), maintaining a system of internal controls and complying with appropriate laws and regulations. The independent auditor is responsible for performing an independent audit as a basis for providing an opinion that the Synod's financial statements are fairly presented in accordance with GAAP. The Audit Committee is responsible for reviewing

significant accounting and reporting issues and judgments made in connection with the preparation of the financial statements, including analyses of the effects of alternative GAAP methods on the financial statements.

5) *The Investment Committee:*

Three to six persons, the Treasurer and the Chairperson of the Fiscal Management, Administration and Property Committee of the New Jersey Synod shall serve in an ex officio capacity. This Committee shall actively engage in the formation of an investment policy, as well as oversee New Jersey Synod investments. The treasurer and the chairperson of the Synod Council's Fiscal Management, Administration and Property Committee shall serve as ex-officio consultants.

- b. *Each Synod Council Related Unit, except for those persons who may be appointed by Synod related agencies (Lutheran Social Ministries of New Jersey and the New Jersey Council of Churches), including the chairpersons, shall be appointed by the Synod Council upon nomination by the Bishop who shall have had previous consultation with the Synod Council Executive Committee.*

Mission District Deans and Mission Cluster Counselors

Function:

- a. *Mission District Deans serve in conjunction with, and as an extension of, the Office of the Bishop; as such, their responsibilities include the following:*
- 1) *In conjunction with District Cluster Counselors, organize the annual meeting of the Mission District.*
 - 2) *Meet with the Bishop and Assistants on a regular basis to assist in the work of the Office of the Bishop including call process, roster concerns, leadership and mission development, and other organizational matters as identified.*
- b. *Cluster Counselors serve in conjunction with, and as an extension of, the Office of the Bishop; as such, their responsibilities include the following:*
- 1) *To be the first line of pastoral care beyond the Office of the Bishop to rostered persons and their families.*
 - 2) *To audit the Parish Register of congregations whose pastor is resigning or retiring, prior to that person's departure.*
 - 3) *To be available to attend or help arrange mock interviews with congregational call committees, as requested.*
 - 4) *To participate in the mutual sharing of concerns and ideas with the Office of the Bishop, and, in particular, with the deployed Assistants to the Bishop.*
 - 5) *To relate to non-parish rostered persons (institutional chaplains, seminary faculty, etc.)*
 - 6) *To welcome rostered persons new to the synod and/or cluster.*
 - 7) *To provide input regarding cluster participation and to share concerns about pastoral vacancies as they relate to the cluster.*
 - 8) *To promote awareness of other congregations and ministries within the cluster.*

- 9) *To promote a sense of mission awareness and collegiality throughout the cluster.*
- 10) *To maintain contact with local interim pastors during the vacancy.*
- 11) *To attend meetings of the Conference of Cluster Counselors.*

Synod Related Ministry Partners

Function:

- a. *The Synod shall have a relationship, primarily through the Synod Council, with several institutions and agencies in order to enhance their function as partners in mission. Included among them are:*
 - 1) *Region 7 Center for Mission*
 - 2) *Lutheran Theological Seminary in Philadelphia*
 - 3) *Lutheran Social Ministries of New Jersey*
 - 4) *Seafarers and International House*
 - 5) *New Jersey Council of Churches*
 - 6) *Lutheran Archives Center in Philadelphia*
 - 7) *Rutgers Protestant Campus Ministry*

Structure:

- a. *The above-named institutions and agencies may, by agreement with the Synod, request the Synodical appointment of members to their governing boards. Such appointments shall be made by the Synod Council upon nomination of the Bishop who shall have had previous consultation with the Synod Council Executive Committee.*

Churchwide and Synodical Organizations for Women, Men, and Youth

Function:

- a. *This Synod shall have a relationship with churchwide and synodical organizational units for women, men, and youth, which exist or may come into existence in order to enhance their function as partners in mission.*

Structure:

- a. *The presidents of such organizations, recognized by this church and this Synod, shall be invited to meetings of the Synod Council and, if not a member of the Synod Council, shall be accorded voice but no vote.*

Other Synod Council Related Units:

- a. *The Lutheran Episcopal Advocacy Ministry Policy Committee:*

The Lutheran Episcopal Advocacy Ministry of New Jersey (LEAMNJ) is the Advocacy arm of the New Jersey Synod of the ELCA. Guided by the principles agreed upon in the ELCA Social Statements. It is a shared ministry between the New Jersey Synod, the Episcopal Diocese of New Jersey, and the Episcopal Diocese of Newark. The overarching goal of this entity, LEAMNJ, is to serve as a powerful public witness of faith through advocacy, representing nearly 80,000 people in 450 parishes in New Jersey, backed by the national Lutheran and Episcopal Churches, reflecting over 8.7 million adherents in the United States.

LEAMNJ is administered by a Director employed by the New Jersey Synod, ELCA. The Director is a member of the Staff of the Synod and reports to the Bishop the Episcopal Diocese of New Jersey, and the

Episcopal Diocese of Newark. . The Director works closely with the appropriate Staff persons of the ELCA Congregational and Synodical Mission Unit and the Episcopal Church to receive guidance and assistance as may be appropriate. The Policy Committee provides an annual report to the Synod Council.

b. The Committee for the Brauninger Travel Fellowship:

The Brauninger Travel Fellowship is a trust fund, the proceeds of which make it possible for New Jersey Synod clergy to engage in world travel in order to broaden experience and understanding of the world and the Church in the world. The Executive Committee of the Synod Council shall serve as the selection committee. Normally, one travel scholarship will be granted each year. The work of the committee will be reported to the Synod Council.

c. Anti-Racism Team

d. Candidacy Committee

The Candidacy Committee operates within the framework defined by the ELCA Vocation and Education Program Unit.

e. Compensation Aid Task Force

f. Croatia Companion Synod Team

g. Global Mission Team

h. The Namibia Companion Synod Team

i. The Resource Development Team

j. The Media Library Team

S11.10.

General Provisions

S11.11.

This synod shall in its bylaws or by continuing resolution establish a process to ensure that the members of its committees and other organizational units will be persons possessing the necessary knowledge and competence to be effective members of such units, and to meet the requirements of †S6.04. with the exception of ministers on the rosters of this synod who reside outside the territory of this synod, each member of a committee of this synod, or any other organizational unit created by this synod, shall be a voting member of a congregation of this synod.

Chapter 12.

CONFERENCES, CLUSTERS, COALITIONS AREA SUBDIVISIONS, AND NETWORKS

†S12.01.

This synod may establish conferences, clusters, coalitions, area subdivisions, and networks as appropriate within its territory and in collaboration with other synods and entities as specified in the bylaws and continuing resolutions. The purpose of such groupings shall be to foster interdependent relationships for missional purposes among congregations, synods, the churchwide organization, and other affiliates.

S12.01.01

Mission Clusters and Mission Districts Definitions:

- a. The Mission Cluster is a geographical grouping of congregations perceived as having a common mission potential in their area.
- b. The Mission District is an intentional combination of Mission Clusters for mission organization and work.

S12.01.02

Mission Clusters and Mission Districts Purposes and Functions:

- a. Mission Clusters and Mission Districts provide local intersection for congregations, institutions, agencies, synod, and regional Churchwide expressions. They are organized to enable the synod to fulfill its responsibility for strategic planning and implementing the mission of the church on its territory, including, but not limited to:
 - 1) Developing and implementing strategic planning goals for the mission of the church on its territory.
 - 2) Being involved in the process of allocating resources and the placement of personnel on the territory.
 - 3) Planning and implementing programs to strengthen congregational ministries in proclamation, worship, fellowship, service, and advocacy, etc.
 - 4) Facilitating communications among the various expressions of the church.
 - 5) Performing functions which strengthen the corporate mission of the church on that territory; i.e. elections, conferences, worship, fellowship events, study, training, etc.
 - 6) Encouraging relationships with secular and religious organizations dedicated to advocating for justice and providing services to meet human needs on their territory.
- b. Mission Clusters may meet as seems useful to the congregations and their leaders, with an annual fall meeting encouraged. Mission Districts shall meet in Assembly each year, no later than six weeks prior to the annual Synod Assembly, for the purpose of electing nominees for Synod Council and Churchwide Voting Members (in those years designated for elections), and for other mission related purposes deemed helpful. Mission Clusters may schedule meetings in conjunction with the meeting of the District Assembly.

S12.01.03

Mission Clusters and Mission Districts Congregation Assignments:

- a. **NORTHERN MISSION DISTRICT**
Bergen-Passaic Mission Cluster:
Allendale, Calvary
Bergenfield, St. Matthew
Clifton, First
Glen Rock, Good Shepherd
Oakland, Messiah
Old Tappan, Prince of Peace
Paramus, Christ
Paramus, Church of the Savior
Passaic, St. John
Pompton Plains, Our Saviour
Ramsey, Redeemer

River Edge, Grace
Saddle River, Zion
Tenafly, Trinity
Wayne, St. Timothy
Woodcliff Lake, Christ
Wyckoff, Advent
+ Passaic, Mision Pan de Vida

Meadowlands Mission Cluster:

Bogota, Trinity
Fairview, Trinity
Hasbrouck Heights, Holy Trinity
North Bergen, Holy Trinity
Rutherford, St. John
Secaucus, St. Matthew
Teaneck, Grace
Ridgefield, St. Paul
+ Ridgefield, Morning Star

b. GATEWAY MISSION DISTRICT

Hudson Mission Cluster:

Bayonne, Grace
Hoboken, St. Matthew-Trinity
Jersey City, Bethany
Jersey City, Christ Our Saviour
Jersey City, Redeemer
Jersey City, St. John
Jersey City, St. Matthew
Jersey City, St. Paul
Jersey City, Trinity
Union City, St. Matthew
Weehawken, Good Shepherd
West New York, Christ-St. John

Union-Essex Mission Cluster:

Belleville, Bethany
Carteret, Zion
East Orange, Holy Trinity
Kearny, First
Montclair, First
Newark, St. Stephan's Grace
North Arlington, Grace
Nutley, Holy Trinity
Rahway, Zion
+ Elizabeth, Santa Isabel

c. WESTERN MISSION DISTRICT

Central Mission Cluster:

Chatham, Gloria Dei
Cranford, Calvary
Florham Park, Good Shepherd
Morristown, St. Mark
New Providence, Faith

Parsippany, St. Andrew
Springfield, Holy Cross
Summit, St. John

Northwest Mission Cluster:

Budd Lake, Abiding Peace
Dover, Trinity
Glen Gardner, Spruce Run (Zion)
Long Valley, Zion
Mendham, Grace
Oldwick, Zion
Phillipsburg, Grace
Phillipsburg, St. James
Phillipsburg, St. John
Rockaway, Holy Trinity
Rockaway, Prince of Peace
Sparta, Shepherd of the Hills
Stewartsville, First
Succasunna, Redeemer
Sussex, Holy Counselor
Washington, St. Luke

d. MIDDLE MISSION DISTRICT

Mercer Mission Cluster:

East Windsor, St. Paul
Ewing, Abiding Presence
Hamilton, Elect Saints
Hamilton, St. Mark
Hamilton Square, Resurrection
Princeton Junction, Prince of Peace
Ringo, Living Waters
Trenton, Redeemer
Trenton, St. Bartholomew

North Shore Mission Cluster:

Aberdeen, Cross of Glory
Asbury Park, Atonement
Freehold, Hope
Holmdel, Good Shepherd
Keyport, Gethsemane
Manasquan, Holy Trinity
Middletown, King of Kings
Neptune, Redeemer
Red Bank, Holy Trinity
West Long Branch, Reformation

Raritan Mission Cluster:

Dunellen, St. Luke
East Brunswick, Nativity
Edison, St. Paul
Hillsborough, Faith
Kendall Park, Christ the King
New Brunswick, Ascension
New Brunswick, Emanuel

Parlin, Messiah
Perth Amboy, Grace
Perth Amboy, St. John First
Piscataway, All Saints
Somerville, Good Shepherd
South Plainfield, St. Stephen

e. SHORE MISSION DISTRICT

Central Shore Mission Cluster:

Barnegat Light, Zion
Beachwood, St. Paul
Brant Beach, Holy Trinity
Brick, St. Thomas
Lakewood, Immanuel
Lavallette, Faith
Little Egg Harbor, Good Shepherd
Manahawkin, Holy Spirit
Toms River, Holy Cross
Whiting, Christ

South Shore Mission Cluster:

Absecon, Reformation
Cape May, Cape May Evangelical
Cape May Court House, Messiah
Dorothy, Bethlehem
Egg Harbor City, Zion
Folsom, St. James
Millville, St. Paul
Ocean City, St. John
Pleasantville, Epiphany (merged into Reformation, Absecon in 2022)
Somers Point, Grace
Stone Harbor, Our Saviour
Villas, Holy Spirit
Vineland, Redeemer
Wildwood, Holy Trinity

f. DELAWARE MISSION DISTRICT

Burlington-Camden Mission Cluster:

Burlington, Holy Trinity
Camden, Bridge of Peace
Camden, Christus
Cherry Hill, St. Michael
Hainesport, St. Paul
Maple Shade, Holy Trinity
Marlton, Prince of Peace
Moorestown, St. Matthew
Palmyra, Bethany
Pemberton, St. Mark
Pennsauken, Temple
Riverside, Zion
Tabernacle, Lord of Life

Willingboro, St. Luke
+ Pennsauken, Misión Luterana Reconciliación

Southwestern Mission Cluster:

Berlin, Holy Communion
Bridgeton, Christ
Collingswood, St. Paul
Haddonfield, Our Savior
Magnolia, Holy Trinity
Oaklyn, St. Mark
Pennsville, St. Ambrose
Pitman, St. James
Runnemede, Trinity
Turnersville, Apostles
Wenonah, Holy Nativity
Williamstown, St. John
Woodbury, St. Stephen

(+ Synod-Authorized Worshipping Communities)

S12.01.04

Mission Clusters and Mission Districts Leadership and Elections:

- a. A Mission Cluster will organize itself in a fashion most appropriate to the context. Each Mission Cluster may choose other officers in addition to the Counselor, as deemed appropriate. All other officers and members of the Mission Cluster Council or Cabinet may be either lay or clergy, and chosen as deemed most appropriate by the Cluster.

Mission Cluster assemblies may be held at least annually each fall, and may be attended by all pastors of ministries and any members of congregations within the cluster. Congregations shall have the same voting privileges (normally clergy, two laypersons, one male and one female) as they would have in the Synod Assembly.

- b. The Mission Cluster Counselor shall be a pastor from one of the congregations in the cluster, elected for a three year term. One or two nominees will be provided by the Synod Nominating Committee. Nominations from the floor will also be accepted.

In the event that any Counselor shall be unable to complete his/her full term of office, a successor shall be appointed by the Bishop to serve until the next fall meeting of the Mission Cluster. This person shall be eligible for election to a subsequent full term.

- c. Mission Districts shall meet in assembly each year, no later than six weeks prior to the Synod Assembly, for the purpose of electing nominees for Synod Council and a Churchwide Assembly Voting Member (in those years designated for such elections).
- d. The Mission District Deans are appointed annually by the Bishop from the Mission Cluster Counselors. The Dean presides at all meetings of the Mission District. The Dean is a member of the Conference of Deans which meets with the Bishop and Assistants at least quarterly.

S12.01.05

Mission Clusters and Mission Districts Funding:

- a. Mission Clusters may determine to hold a treasury funded by voluntary

gifts from congregations. The Cluster may establish by vote of the Mission Cluster Assembly a guideline for such gifts.

S12.02 Agencies, Institutions and Associated Organizations

S12.02.01 Responsibility and Support of Theological Education

- a. This synod acknowledges its responsibility, together with such other synods as may be associated with it for that purpose, to maintain and strengthen, spiritually and academically, Lutheran theological seminaries and graduate schools of theology as designated by the ELCA, and to provide for their basic financial support.

S12.02.02 Social Ministry Organizations

- a. Recognition of social ministry agencies or institutions shall be granted or withdrawn by the Synod Assembly in accordance with the standards and procedures established by the ELCA Division for Church in Society.

S12.02.03 Reports

- a. Agencies and institutions recognized by this synod shall report annually to the Synod Assembly. The trustees elected or nominated by the synod may, as a group, append comments and recommendations to such reports.
- b. In order to promote relations of mutual benefit, the synod shall accord to synodical units of the official associated organizations of the church the privilege of presenting their causes through reports to the regular Synod Assembly, and that the elected chairpersons of such organizations be accorded voice but no vote in the Synod Assembly. They shall, upon invitation, appoint consultants to their assemblies and councils.

Chapter 13. CONGREGATIONS

†S13.01. Each congregation, except those certified as congregations of the Evangelical Lutheran Church in America by the uniting churches, prior to being listed in the roster of congregations of this synod, shall adopt the *Model Constitution for Congregations* or one acceptable to this synod that is not in contradiction to the constitution and bylaws of the Evangelical Lutheran Church in America.

- a. **New congregations. A congregation newly formed by this church and any congregation seeking recognition and reception by this church shall:**
 - 1) **Accept the criteria for recognition and reception as a congregation of this church, fulfill the functions of the congregation, and accept the governance provisions as provided in Chapter 9 of the constitution and bylaws of this church.**
 - 2) **Adopt governing documents that include fully and without alterations the Preamble, Chapter 1, where applicable, and all required provisions of Chapters 2, 3, 4, 5, 6, 7, 8, 9, 15, 16, 17, 18 and 19 in the Model Constitution for Congregations consistent with requirements of the constitutions, bylaws, and continuing resolutions of this church. Bylaws and continuing**

resolutions, appropriate for inclusion in these chapters and not in conflict with these required provisions in the Model Constitution for Congregations, the constitution of this synod, or the Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America, may be adopted as described in Chapters 16 and 18 of the Model Constitution for Congregations.

3) Accept the commitments expected of all congregations of this church as stated in *C6.01., *C6.02., and *C6.03. of the Model Constitution for Congregations.

b. Congregations from another church body. If a congregation is a member of another church body, the leadership of the congregation first should consult with the appropriate authorities of that church body before taking action to leave its current church body. After such consultation, leaders of the congregation should contact the ELCA synod bishop or staff where the congregation is located. The synod bishop or synod staff where the transferring or independent congregation is located shall confer with the congregation to assure its understanding and acceptance of commitment to and affiliation with this church.

c. Recognition and reception. Recognition and reception into this church of transferring or independent congregations by the Evangelical Lutheran Church in America is based on the judgment of the synod and action by the synod through the Synod Council and Synod Assembly. The synod bishop shall provide for prompt reporting of such additions to the secretary of this church for addition to the roster of congregations.

†S13.02. It shall be the responsibility of each congregation of this synod to choose from among its voting members laypersons to serve as members of the Synod Assembly as well as persons to represent it at meetings of any conference, cluster, coalition, or other area subdivision of which it is a member. The number of persons to be elected by each congregation and other qualifications shall be as prescribed in guidelines established by this synod.

S13.11. When a rostered minister resigns, the Congregation Council shall receive the letter of resignation, report it to the congregation, and at once notify the bishop of this synod.

S13.12. A congregation under financial obligation to its former rostered minister shall make satisfactory settlement of the obligation before calling a successor.

†S13.20. A congregation considering a relocation shall confer with the bishop of the Synod in which it is territorially located and the appropriate unit of the churchwide organization before any steps are taken leading to such action. The approval of the Synod Council shall be received before any such action is effected.

†S13.21 A congregation considering development of an additional site to be used

regularly for worship shall confer with the bishop of the synod in which it is territorially located and the appropriate unit of the churchwide organization before any steps are taken leading to such action.

†S13.22. Each congregation of the Evangelical Lutheran Church in America within the territory of this synod, except those which are in partnership with the Slovak Zion Synod, shall establish and maintain a relationship with this synod.

†S13.23. Provision 9.71. of the constitution of this church shall govern the relationship of this synod and a congregation of this synod regarding the property of the congregation. This synod may transfer or convey property to a congregation of the synod, subject to restrictions accepted by the congregation, including provision that if the Synod Council, in its sole and exclusive discretion, determines (1) that the property is not being used to serve the mission and ministry needs of this church, or (2) that the congregation has transferred, encumbered, mortgaged, or in any way burdened or impaired any right, title, or interest in the property without the prior approval of the Synod Council, then title to the property shall revert to the synod, and the congregation, upon written demand, shall reconvey the property to the synod.

†S13.24. The Synod Council, itself or through trustees appointed by it, may take charge and control of the property of a congregation of this synod to hold, manage, and convey the same on behalf of this synod, if any of the following apply:

- a. The congregation has disbanded, ceased to worship, or otherwise ceased to exist as a congregation.
- b. The congregation has abandoned its property.
- c. The remaining members of the congregation decide that it is no longer possible to function as a congregation or that they are unable to provide required governance.
- d. The Synod Council determines that the membership of a congregation has become so scattered or so diminished in numbers that it cannot provide required governance or that it has become impractical for the congregation to fulfill the purposes for which it was organized.
- e. The Synod Council determines that it is necessary for this synod to protect and preserve the congregation's property from waste and deterioration.

The congregation shall have the right to appeal any such decision to the next Synod Assembly.

S13.25. This synod may temporarily assume administration of a congregation upon its request or with its concurrence. Such synod administration shall continue only so long as necessary to complete the purposes for which it was requested by the congregation or until the congregation withdraws consent to continued administration.

S13.30. Discipline

†S13.31. Congregations and members of congregations are subject to discipline in accordance with the provisions of Chapter 20 of the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America*. The synod's involvement in and responsibility for such disciplinary processes shall be as set forth in that chapter.

S13.40. Synod-Authorized Worshiping Communities

S13.41. Authorized worshiping communities, acknowledged under criteria, policies, and procedures approved by the Church Council of the Evangelical Lutheran Church in America, shall accept and adhere to the Confession of Faith and Statement of Purpose of this church, shall be served by leadership under the criteria of this church, and shall be subject to the discipline of this church.

**Chapter 14.
ROSTERED MINISTERS**

†S14.10. Ministers of Word and Sacrament

†S14.11. The time and place of the ordination of those persons properly called to ministry in this synod shall be authorized by the bishop of this synod.

†S14.12. Consistent with the faith and practice of the Evangelical Lutheran Church in America,

a. Every minister of Word and Sacrament shall:

- 1) preach the Word;**
- 2) administer the sacraments;**
- 3) conduct public worship;**
- 4) provide pastoral care;**
- 5) seek out and encourage qualified persons to prepare for the ministry of the Gospel;**
- 6) impart knowledge of this church and its wider ministry through available channels of effective communication;**
- 7) witness to the Kingdom of God in the community, in the nation and abroad; and**
- 8) speak publicly to the world in solidarity with the poor and oppressed, calling for justice and proclaiming God's love for the world.**

b. Each pastor with a congregational call shall, within the congregation:

- 1) offer instruction, confirm, marry, visit the sick and distressed, and bury the dead;**
- 2) relate to all schools and organizations of the congregation;**
- 3) install regularly elected members of the Congregation Council;**
- 4) with the council, administer discipline;**
- 5) endeavor to increase the support given by the congregation to the work of the churchwide organization and of this synod; and**
- 6) encourage adherence to covenantal relationship with this church as expressed in the *Constitutions, Bylaws, and***

Continuing Resolutions of the Evangelical Lutheran Church in America.

- S14.13.** The pastor (a) shall keep accurate parochial records of all baptisms, confirmations, marriages, burials, communicants, members received, members dismissed, or members excluded from the congregation, (b) shall submit a summary of such statistics annually to this synod, and (c) shall become a member of the congregation upon receipt and acceptance of the letter of call. In a parish of multiple congregations, the pastor shall hold membership in one of the congregations.
- S14.14.** Whenever members of a congregation move to such a distance that regular attendance at its services becomes impractical, it shall be the duty of the pastor to commend them, upon their consent, to the pastoral care of a congregation nearer to their place of residence.
- S14.15.** Each minister of Word and Sacrament on the roster of this synod shall submit the annual Congregational Reports of his or her ministry to the bishop, secretary or synodical statistician not later than January 31 of each year.
- †S14.16.** When a congregation of this church desires to call a pastor or a candidate for the ministry of Word and Sacrament of this church:
- a. Each congregation of this synod shall consult the bishop of this synod before taking any steps leading to the extending of a call to a prospective pastor.
 - b. For issuance of a letter of call to a pastor or candidate by a congregation of this synod in accord with ELCA constitutional provision 7.41., a two-thirds vote shall be required of voting members of the congregation present and voting at a meeting regularly called for the purpose of issuing such a call.
 - c. When the congregation has voted to issue a call to a prospective pastor, the letter of call shall be submitted to the bishop of this synod for the bishop's signature.
- S14.17.** No minister of Word and Sacrament on the roster of the New Jersey Synod or minister under call to a ministry of the New Jersey Synod shall accept or resign a call without first conferring with the bishop of this synod. A minister of Word and Sacrament shall respond with an answer of acceptance or declination to a letter of call within fourteen days after receipt of the written letter of call. In exceptional circumstances, with the approval of the bishop of this synod and the president of the Congregation Council of the congregation issuing the call, an additional 15 days may be granted to respond to a letter of call.
- †S14.18.** The provisions for termination of the mutual relationship between a minister of Word and Sacrament and a congregation shall be as follows:
- a. The call of a congregation, when accepted by a pastor, shall constitute a continuing mutual relationship and commitment which shall be terminated only by the pastor's death or, following consultation with the synod bishop and for the following reasons:
 - 1) mutual agreement to terminate the call or the completion of a

- 2) call for a specific term;
 - 3) resignation of the pastor, which shall become effective, unless otherwise agreed, no later than 30 days after the date on which it was submitted;
 - 4) inability to conduct the pastoral office effectively in that congregation in view of local conditions;
 - 5) physical disability or mental incapacity of the pastor;
 - 6) suspension of the pastor through discipline for more than three months;
 - 7) resignation or removal of the pastor from the roster of minister of Word and Sacrament of this church;
 - 8) termination of the relationship between this church and the congregation;
 - 9) dissolution of the congregation or the termination of a parish arrangement; or
 - 10) suspension of the congregation through discipline for more than six months.
- b. When allegations of physical disability or mental incapacity of the pastor under paragraph a.4) above, or ineffective conduct of the pastoral office under paragraph a.3) above, have come to the attention of the bishop of this synod,
- 1) the bishop in his or her sole discretion may investigate such conditions personally together with a committee of two rostered ministers and one layperson, or
 - 2) when such allegations have been brought to the synod's attention by an official recital of allegations by the Congregation Council or by a petition signed by at least one-third of the voting members of the congregation, the bishop personally shall investigate such conditions together with a committee of two rostered ministers and one layperson.
- c. In case of alleged physical disability or mental incapacity under paragraph a.4) above, the bishop's committee shall obtain and document competent medical opinion concerning the pastor's condition. When a disability or incapacity is evident to the committee, the bishop of this synod may declare the pastorate vacant. When the pastorate is declared vacant, the Synod Council shall list the pastor on the roster of ministers of Word and Sacrament with disability status. Upon removal of the disability and restoration of the pastor to health, the bishop shall take steps to enable the pastor to resume the ministry, either in the congregation last served or in another appropriate call.
- d. In the case of alleged local difficulties that imperil the effective functioning of the congregation under paragraph a.3) above, the bishop's committee shall endeavor to hear from all concerned persons, after which the bishop together with the committee shall present their recommendations first to the pastor and then to the congregation. The recommendations of the bishop's committee must address whether the pastor's call should come to an end and, if so, may suggest appropriate severance arrangements. The committee may also propose other actions that should be undertaken by the congregation and by the pastor, if appropriate. If the pastor and

congregation agree to carry out such recommendations, no further action need be taken by the synod.

- e. If either party fails to assent to the recommendations of the bishop's committee concerning the pastor's call, the congregation may dismiss the pastor only at a legally called meeting after consultation with the bishop, either (a) by a two-thirds vote of the voting members present and voting where the bishop and the committee did not recommend termination of the call, or (b) by a majority vote of the voting members present and voting where the bishop and the committee recommended termination of the call.
- f. If, in the course of proceedings described in paragraph c. or paragraph d. above the bishop's committee concludes that there may be grounds for disciplinary action, the committee shall make recommendations concerning disciplinary action in accordance with the provisions of this church's constitution, bylaws, and continuing resolutions

†S14.19. Ministers of Word and Sacrament shall respect the integrity of the ministry of congregations which they do not serve and shall not exercise ministerial functions therein unless invited to do so by the pastor, or if there is no duly called pastor, then by the interim pastor in consultation with the Congregation Council.

†S14.21. The parochial records of all baptisms, confirmations, marriages, burials, communicants, members received, members transferred or dismissed, members who have become inactive, or members excluded from the congregation shall be kept accurately and permanently. They shall remain the property of each congregation. At the time of the closure of a congregation, such records shall be sent to the regional archives. The secretary of the congregation shall attest to the bishop of this synod that such records have been placed in his or her hands in good order by a departing pastor before:

- a. installation in another call, or

- b. approval of a request for change in roster status.

†S14.22. The pastor shall make satisfactory settlement of all financial obligations to a former congregation before:

- a. installation in another call, or

- b. approval of a request for change in roster status.

†S14.23. During service to a congregation, an interim pastor shall have the rights and duties in the congregation of a regularly called pastor. The interim pastor may delegate the same in part to an interim supply pastor with the consent of the bishop of this synod. The interim pastor and any rostered minister who may assist shall refrain from exerting influence in the selection of a pastor. Upon completion of service, the interim pastor shall certify to the bishop of this synod that the parochial records, for the period for which the interim pastor was responsible, are in order.

†S14.24. With the approval of the synod bishop expressed in writing, which sets forth

a clear statement of the purpose to be served by such a departure from the normal rule of permanency of the call as expressed in †S14.18., a congregation may call a pastor for a specific term. Details of such calls shall be in writing setting forth the purpose and conditions involved. Prior to the completion of a term, the bishop of this synod or a representative of the bishop shall meet with the pastor and representatives of the congregation for a review of the call. Such call may also be terminated before its expiration in accordance with the provisions of †S14.18.

S14.25. All ministers of Word and Sacrament under a call shall attend meetings of the Synod Assembly, and the pastors of congregations shall also attend meetings of the conference, cluster, coalition, or other area subdivision to which the congregation belongs.

†S14.30. Ministers of Word and Service

†S14.31. The time and place of the ordination of those persons properly called to ministry in this synod shall be authorized by the bishop of this synod.

†S14.32. Consistent with the faith and practice of the Evangelical Lutheran Church in America, every Minister of Word and Service shall:

- a. Be rooted in the Word of God, for proclamation and service;
- b. Advocate a prophetic diakonia that commits itself to risk-taking and innovative service on the frontiers of the Church's outreach, giving particular attention to the suffering places in God's world;
- c. Speak publicly to the world in solidarity with the poor and oppressed, calling for justice and proclaiming God's love for the world, witnessing to the realm of God in the community, the nation, and abroad;
- d. Equip the baptized for ministry in God's world that affirms the gifts of all people;
- e. Encourage mutual relationships that invite participation and accompaniment of others in God's mission;
- f. Practice stewardship that respects God's gift of time, talents, and resources;
- g. Be grounded in a gathered community for ongoing diaconal formation;
- h. Share knowledge of this church and its wider ministry of the gospel, and advocate for the work of all expressions of this church; and
- i. Identify and encourage qualified persons to prepare for ministry of the gospel.

S14.33. The minister of Word and Service shall become a member of the congregation upon receipt and acceptance of the letter of call. In a parish of multiple congregations, the minister of Word and Service shall hold membership in one of the congregations.

S14.34. Each minister of Word and Service on the roster of this synod shall submit the annual Congregational Reports of his or her ministry to the bishop, secretary or synodical statistician not later than January 31 of each year.

†S14.41. When a congregation of this church desires to call a minister of Word and Service or a candidate for the ministry of Word and Service of this church:

- a. Each congregation of this synod shall consult the bishop of this synod before taking any steps leading to the extending of a call to a prospective minister of Word and Service.
- b. For issuance of a letter of call to a minister of Word and Service or candidate by a congregation of this synod in accord with ELCA constitutional provision 7.71., a two-thirds vote shall be required of members of the congregation present and voting at a meeting regularly called for the purpose of issuing such a call.
- c. When the congregation has voted to issue a call to a prospective minister of Word and Service, the letter of call shall be submitted to the bishop of this synod for the bishop's signature.

S14.42. No minister of Word and Service shall accept a call without first conferring with the bishop of this synod. A minister of Word and Service shall respond with an answer of acceptance or declination to a letter of call within 30 days of receipt of such call. In exceptional circumstances with the approval of the bishop of this synod and the president of the Congregation Council of the congregation issuing the call, an additional 15 days may be granted to respond to a letter of call.

†S14.43. The provisions for termination of the mutual relationship between a minister of Word and Service and a congregation shall be as follows:

- a. The call of a congregation, when accepted by a pastor, shall constitute a continuing mutual relationship and commitment which shall be terminated only by the pastor's death or, following consultation with the synod bishop and for the following reasons:
 - 1) mutual agreement to terminate the call or the completion of a call for a specific term;
 - 2) resignation of the minister of Word and Service, which shall become effective, unless otherwise agreed, no later than 30 days after the date on which it was submitted;
 - 3) inability to conduct the office effectively in that congregation in view of local conditions;
 - 4) physical disability or mental incapacity of the minister of Word and Service;
 - 5) suspension of the minister of Word and Service through discipline for more than three months;
 - 6) resignation or removal of the minister of Word and Service from the roster of Ministers of Word and Service of this church;
 - 7) termination of the relationship between this church and the congregation;
 - 8) dissolution of the congregation or the termination of a parish arrangement; or
 - 9) suspension of the congregation through discipline for more than six months.

- b. When allegations of physical disability or mental incapacity of the pastor under paragraph a.4) above, or ineffective conduct of the pastoral office under paragraph a.3) above, have come to the attention of the bishop of this synod,**

 - 1) the bishop in his or her sole discretion may investigate such conditions personally together with a committee of two rostered ministers and one layperson, or**
 - 2) when such allegations have been brought to the synod's attention by an official recital of allegations by the Congregation Council or by a petition signed by at least one-third of the voting members of the congregation, the bishop personally shall investigate such conditions together with a committee of two rostered ministers and one layperson.**
- c. In case of alleged physical disability or mental incapacity under paragraph a.4) above, the bishop's committee shall obtain and document competent medical opinion concerning the minister of Word and Service's condition. When a disability or incapacity is evident to the committee, the bishop of this synod may declare the position vacant. When the position is declared vacant, the Synod Council shall list the deacon on the roster of Ministers of Word and Service with disability status. Upon removal of the disability and restoration of the minister of Word and Service to health, the bishop shall take steps to enable the minister of Word and Service to resume the ministry, either in the congregation last served or in another appropriate call.**
- d. In the case of alleged local difficulties that imperil the effective functioning of the congregation under paragraph a.3) above, the bishop's committee shall endeavor to hear from all concerned persons, after which the bishop together with the committee shall present their recommendations first to the minister of Word and Service and then to the congregation. The recommendations of the bishop's committee address whether the minister of Word and Service's call should come to an end and, if so, may suggest appropriate severance arrangements. The committee may also propose other actions that should be undertaken by the congregation and by the minister of Word and Service, if appropriate. If the minister of Word and Service and congregation agree to carry out such recommendations, no further action need be taken by the synod.**
- e. If either party fails to assent to the recommendations of the bishop's committee concerning the minister of Word and Service's call, the congregation may dismiss the minister of Word and Service only at a legally called meeting after consultation with the bishop, either (a) by a two-thirds vote of the voting members present and voting where the bishop and the committee did not recommend termination of the call, or (b) by a majority vote of the voting members present and voting where the bishop and the committee recommended termination of the call.**
- f. If, in the course of proceedings described in paragraph c. or paragraph d. above, the bishop's committee concludes that there may be grounds for disciplinary action, the committee shall make**

recommendations concerning disciplinary action in accordance with the provisions of this church's constitution, bylaws, and continuing resolutions.

†S14.44. Ministers of Word and Service shall respect the integrity of the ministry of congregations which they do not serve and shall not exercise ministerial functions therein unless invited to do so by the Congregation Council.

†S14.45. The minister of Word and Service shall make satisfactory settlement of all financial obligations to a former congregation before:

- a. installation in another call, or
- b. approval of a request for change in roster status.

†S14.46. With the approval of the synod bishop expressed in writing, which sets forth a clear statement of the purpose to be served by such a departure from the normal rule of permanency of the call as expressed in †S14.43., a congregation may call a minister of Word and Service for a specific term. Details of such calls shall be in writing setting forth the purpose and conditions involved. Prior to the completion of a term, the bishop of this synod or a representative of the bishop shall meet with the minister of Word and Service and representatives of the congregation for a review of the call. Such call may also be terminated before its expiration in accordance with the provisions of †S14.43.

S14.47. All ministers of Word and Service under a call shall attend meetings of the Synod Assembly, and the ministers of Word and Service of congregations shall also attend the meetings of the conference, cluster, coalition, or other area subdivision to which the congregation belongs.

Chapter 15.

FINANCIAL MATTERS

†S15.01. The fiscal year of this synod shall be February 1 through January 31.

†S15.11. Since the congregations, synods, and churchwide organization are interdependent expressions that share in God's mission, all share in the responsibility to develop, implement, and strengthen the financial support of the whole church. The gifts and offerings of the members of the Evangelical Lutheran Church in America are given to support all parts of this church, the unity of this church should be evidenced in determining each part's share of the gifts and offerings. Therefore:

- a. The mission of this church beyond the congregation is to be supported by such a proportionate share of each congregation's annual budget as each congregation determines. This synod shall develop guidelines for determining "proportionate share," and shall consult with congregational leaders to assist each congregation in making its determination.
- b. This synod shall receive the proportionate share of the mission support from its congregations, and shall transmit that percentage or amount of each congregation's mission support as determined in consultation with the churchwide organization and approved by the Synod Assembly as part of its budget consideration.
- c. Should the Synod Assembly not approve the proportionate share of

mission support determined in consultation with the churchwide organization, a new consultation with the churchwide organization shall take place. The Synod Council is authorized to amend the budget adopted by the Synod Assembly to reflect the results of this consultation.

- †S15.12. The annual budget of this synod shall reflect the entire range of its own activities and its commitment to supportive funding with other synods and the churchwide organization.
- S15.13. On the basis of estimated income, the Synod Council shall authorize expenditures within the budget for the fiscal year. Expenditure authorizations shall be subject to revision, in light of changing conditions, by the Synod Council.
- S15.14. Except when such procedure would jeopardize current operations, a reserve amounting to no more than 16 percent of the sum of the amounts scheduled in the next year's budget for regular distribution to synod causes shall be carried forward annually for disbursement in the following year in the interest of making possible a more even flow of income to such causes. The exact number of dollars to be held in reserve shall be determined by the Synod Council.
- S15.21. No appeal to congregations of this or any other synod of the Evangelical Lutheran Church in America for the raising of funds shall be conducted by congregations or organizations related to or affiliated with this synod without the consent of the Synod Assembly or the Synod Council.
- †S15.31. This synod shall arrange to have an audit of its financial records conducted by a certified public accountant firm recommended by the synod Audit Committee and approved by the Synod Council. The audited annual financial report shall be submitted by this synod to the churchwide Office of the Treasurer and to the congregations of this synod. The financial reports shall be in the format approved from time to time by the churchwide Office of the Treasurer.
- †S15.32. This synod shall maintain adequate, continuous insurance coverage in accordance with standards recommended by the churchwide organization. Insurance programs offered or endorsed by the churchwide organization shall be deemed to fulfill this obligation.

Chapter 16.

INDEMNIFICATION

- †S16.01. Subject to the limitations and duties imposed by law, each person who is or was made or threatened to be made a party to any proceeding by reason of the present or former capacity of that person as a Synod Council member, officer, employee, or committee member of this synod shall be indemnified against all costs and expenses incurred by that person in connection with the proceeding. Indemnification of any person by reason of that person's capacity as a director, officer, employee, or committee member of any other organization, regardless of its form or relationship to this synod, is subject to the provisions of section †S16.02.
- a. The term “proceeding” means a threatened, pending, or completed

lawsuit, whether civil or criminal, and administrative or investigative matter, arbitration, mediation, alternative dispute resolution, or any other similar legal or governmental action. Excepts as otherwise required by law, the term “proceeding” does not include (a) any action by this synod against the individual seeking indemnification, or (b) subject to †S16.04., a disciplinary hearing or related process described in Chapter 20 of the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America*.

- b. The term “indemnification” includes reimbursement and advances of costs and expenses for judgments, penalties, fines, settlements, excise taxes, reasonable attorneys’ fees, disbursements, and similar required expenditures.

†S16.02. Whenever a person who, while a Synod Council member, officer, committee member, or employee of this synod, is or was serving at the request of this synod as (or whose duties in that position involve or involved service in the capacity of) a director, officer, partner, trustee, employee, or agent of another organization, is or was made or threatened to be made a party to a proceeding by reason of such capacity, then such person shall be entitled to indemnification only if (a) the Synod Council has established a process for determining whether a person serving in the capacity described in this section shall be entitled to indemnification in any specific case, and (b) that process has been applied in making a specific determination that such person is entitled to indemnification.

†S16.03. This synod may purchase and maintain insurance on behalf of itself or any person entitled to indemnification pursuant to this chapter against any liability asserted against and incurred by this synod or by such other person in or arising from a capacity described in section †S16.01. or section †S16.02.

†S16.04. When written charges against a rostered minister of this church are made in disciplinary proceedings under Chapter 20 of the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America* by the synod bishop or when written charges against a congregation are made in disciplinary proceedings by the Synod Council or the synod bishop, and the discipline hearing committee determines that no discipline shall be imposed, then if such determination is not reversed or set aside on appeal, indemnification shall be made by the synod to the accused for reasonable attorney’s fees and other reasonable expenses related to the defense of the charges. The determination of the reasonableness of such fees and expenses shall be decided by the Synod Council.

Chapter 17.

CONSULTATION AND ADJUDICATION

†S17.01. The synod bishop and the Executive Committee of the Synod Council shall be available to give counsel when disputes arise within this synod.

†S17.02. The synod bishop and the Executive Committee of the Synod Council shall receive expressions of concern from rostered ministers of this church, congregations, and organizations within this synod; provide a forum in which the parties concerned can seek to work out matters causing distress or conflict; and make appropriate recommendations for their resolution.

When a concern relates directly to the synod bishop, the synod vice president will lead the Executive Committee's efforts at resolving the matter. When the matter at issue cannot be resolved in this manner, applicable procedures for investigation, decision, appeal, and adjudication shall be followed. Allegations or charges that could lead to the discipline of a rostered minister of this church shall not be addressed by the Executive Committee but shall be resolved through the disciplinary process set forth in the *Constitution, Bylaws, and Continuing Resolutions of the Evangelical Lutheran Church in America*.

†S17.03. When there is disagreement between or among congregations of this synod on a substantive issue that cannot be resolved by the parties, the council of an affected congregation may petition the synod bishop for a consultation after informing the other affected congregation(s) of its intent to do so. If this consultation fails to resolve the issue, the bishop shall refer the matter to the Consultation Committee of the synod, which shall undertake efforts to find an appropriate solution. If the Consultation Committee's efforts fail to resolve the issue(s), the entire matter shall be referred to the Synod Council for adjudication by whatever process the council deems necessary. The decision of the Synod Council shall be final.

†S17.04. When conferences, clusters, coalitions, or area subdivisions of this synod have a disagreement on a substantive issue that they cannot resolve, the aggrieved party or parties may petition the synod bishop and the Executive Committee of the Synod Council requesting a consultation after informing the other affected parties of their intent to do so. In this case the decision of the Executive Committee shall prevail, except that, upon the motion of a member of the Synod Council, the decision shall be referred to the Synod Council for final action.

†S17.10. Adjudication in a Congregation

†S17.11. When there is disagreement among factions within a congregation on a substantive issue that cannot be resolved by the parties, members of the congregation may petition the synod bishop for consultation after informing the president of the Congregation Council of their intent to do so. The synod bishop shall seek a timely resolution of the dispute. If the issue relates directly to the pastor, the bishop may begin the process in †S14.18.d. In all other matters, if the bishop's consultation fails to resolve the issue, the bishop shall refer the matter to the Consultation Committee of the synod, which shall undertake efforts to find an appropriate solution. If the Consultation Committee's efforts fail to resolve the dispute, the entire matter shall be referred to the Synod Council for adjudication by whatever process the council deems necessary. The Synod Council's decision shall be final.

S17.11.01 Procedure for Appeal to Synod Council:

- a. When a Congregation Council's disciplinary decision is appealed by the disciplined member to the Synod Council (ELCA Model Constitution for Congregations, Chapter 15), the Synod Council shall review the decision to determine whether the Congregation Council's actions have been consistent with the ELCA Model Constitution for Congregations, Chapter 15. Discipline of Members. Members of the Synod Council who have a

conflict with the disciplined member and/or the congregation, are disqualified from participating in the Synod Council deliberations on the appeal.

- b. To appeal, the disciplined member shall file the appeal within ninety (90) days of the Congregation Council's decision by notifying the Bishop in writing. If the reason(s) for the appeal are not stated in the notice of appeal, the Bishop shall request in writing from the Appellant the specific point(s) to be pressed on appeal. The response to the Bishop's written request shall be received in writing within (30) days of the date of the Bishop's letter.
- c. The following documentation shall be obtained by the Office of the Bishop:
 - 1) From the Congregation Council
 - a) Certification by Pastor of:
 - 1. private admonition by the pastor,
 - 2. admonition by the pastor in the presence of two or three witnesses,
 - 3. the dated citation to appear before the Council,
 - b) Minutes of the Congregation Council meeting(s) dealing with the matter,
 - c) All correspondence among the Pastor, members of the Congregation Council and the disciplined member pertaining to the disciplinary action and all documents submitted at the time of the hearing.
 - d) A copy of the written notification of the disciplinary action taken,
 - e) A written response, not to exceed four pages, to the Appellant's brief on the matter.
 - 2) From the Appellant:
 - a) Written notice requesting appeal, including points on which Appellant is relying,
 - b) A written brief on the matter, not to exceed four pages.
 - c) The Executive Committee shall review the actions of the Congregation Council as attested in the aforementioned documentation. The Executive Committee may conduct a hearing in which the Appellant may be heard in one part, and Congregation Council members heard in a second part. Time provided for both shall be equal. Rules and procedures for such a hearing are at the discretion of the Executive Committee. Upon completion of this review, the Executive Committee shall make one of the following recommendations to Synod Council:
 - 1. the disciplinary actions of the Congregation Council be upheld on the basis that they are consistent with the provisions of the ELCA Model Constitution for Congregations, Chapter 15; or
 - 2. the disciplinary actions of the Congregation Council be nullified on the basis that they are not consistent with Chapter 15 of the ELCA Model Constitution for Congregations, and, therefore, the parties shall be publicly reconciled.

3. Such action shall be taken not later than the second regular Synod Council meeting after receipt by the Bishop of this documentation and any other materials the Bishop deems pertinent.
- d) A 2/3 majority vote of the Synod Council, who are not disqualified but who are present and voting, is required to nullify any disciplinary action of the Congregation Council.
- e) The decision of the Synod Council regarding the disciplinary procedures of the Congregation Council shall be final.

Chapter 18.

AMENDMENTS, BYLAWS, AND CONTINUING RESOLUTIONS

†S18.10. Amendments to Constitution

†S18.11. Certain sections of this constitution incorporate and record therein required provisions of the constitution and bylaws of this church. If such provisions are amended by the Churchwide Assembly, corresponding amendments shall be introduced at once into this constitution by the secretary of this synod upon receipt of formal certification thereof from the secretary of the Evangelical Lutheran Church in America.

†S18.12. Whenever the secretary of the Evangelical Lutheran Church in America officially informs this synod that the Churchwide Assembly has amended the *Constitution for Synods*, this constitution may be amended to reflect any such amendment by a majority vote at any subsequent meeting of the Synod Assembly without presentation at a prior Synod Assembly. An amendment that is identical to a provision of the *Constitution for Synods* shall be deemed to have been ratified upon its adoption by this synod. The Church Council, through the secretary of this church, shall be given prompt notification of its adoption.

†S18.13. Other amendments to this constitution may be adopted by this synod through either of the following procedures:

- a. Introduced with the support of at least 10 voting members and having been approved by a two-thirds vote of the voting members present and voting at a regular meeting of the Synod Assembly, an amendment may be adopted unchanged by a two-thirds vote at the next regular meeting of the Synod Assembly.
- b. The Synod Council may propose an amendment, with notice to be sent to the congregations of this synod at least six months prior to the next regular meeting of the Synod Assembly. Such an amendment shall require for adoption a two-thirds vote of the voting members present and voting at such a regular meeting of the Synod Assembly.

All such amendments shall become effective upon ratification by the Churchwide Assembly or by the Church Council.

†S18.20. Amendments to Bylaws

†S18.21. This synod may adopt bylaws not in conflict with this constitution or with

the constitution and bylaws of the churchwide organization. This synod may amend its bylaws at any meeting of the Synod Assembly by a two-thirds vote of voting members of the assembly present and voting. Newly adopted bylaws and amendments to existing bylaws shall be reported to the secretary of this church.

†S18.30. Amendments to Continuing Resolutions

†S18.31. This synod may adopt continuing resolutions not in conflict with this constitution or its bylaws or the constitution, bylaws, and continuing resolutions of the churchwide organization. Such continuing resolutions may be adopted or amended by a majority vote of the Synod Assembly or by a two-thirds vote of Synod Council. Newly adopted continuing resolutions and amendments to existing continuing resolutions shall be reported to the secretary of this church.