

Making a 90-Day Plan

Doing Something in Three Months

Goal

- SMART: Specific, Measurable, Achievable, Relevant, Time-Bound
- Why you want to do it?
- How does it further your mission?
- How does it relate to God's mission?
- What time/When?
- With whom — audience and collaborators?

“We Have” List

- **List who can help**
 - Good volunteers
 - Don't ignore council, committees, etc.
- **List what you have that can help**
 - Facilities = space to gather
 - Location
 - Hardware, i.e. tables, ovens, cups and dishes.
 - Communications tools

“To Do” List

Each task should have a due date and a responsible person.

- **Three months out**
 - Who “owns” it?
 - What will we call it?
 - Begin communicating and seeking funding
 - At this point, you should have a succinct name and a date/time if it's an event or a deadline.
- **Two Months Out**
 - This is the most flexible zone, changing depending on your needs
 - There might not be much to do
 - For more complex things, especially requiring cooperation and cooperative funding, this may be a lot of phone calls
- **One Month Out**
 - Communicate
 - Seek volunteers
 - Seek supplies, particularly if food
- **Week of**
 - Finalize volunteers
 - Finalize supplies, procure if food
 - Communicate
- **Day of**
 - Setting up
 - Staffing the event
 - Cleaning up

Evaluating

- What worked? What didn't?
- Where is there room for improvement?
- How were we surprised?
- How did God show up?
- Will we repeat this? If repeating, what will we keep? What will we change?

Repeating

- Do something else!
- Do something different!
- Do something!